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**Section: 6.7      Prehospital Care Data**

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Approved by: J Ehret, Fire Chief 12/12/2011

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**SCOPE**

This guideline applies to all South Metro Fire Department personnel responsible for ambulance operations.

**PURPOSE**

The purpose of this policy is to identify procedures for collection of prehospital patient care data.

**PROCEDURE**

1. South Metro Fire Department personnel will collect patient care data on all medical calls.
2. All calls will be documented using the department's National Fire Incident Reporting System program.
3. On calls where South Metro Fire is the transporting agency, prehospital care data will be collected using NEMSIS compliant reporting tools. South Metro Fire provides tools for electronic data collection. As an alternative, paper forms are maintained in all ambulances as a back-up to the electronic system.
4. On all transports, prehospital patient care data will be provided to the receiving hospital. This will usually be done automatically by FAX when the electronic patient care report is submitted.
5. On at least a monthly basis, where South Metro Fire was the transporting agency, prehospital care data will be submitted to the State of Minnesota using the MNSTAR system.