



SOUTH METRO FIRE DEPARTMENT

Fire Prevention Division

1650 Humboldt Avenue • West St. Paul MN 55118

Phone: (651) 552-4172 • FAX: (651) 552-4195

www.smfdmn.org

Prescribed Burn Permit Application

Application Date:	Permit Fee: \$66.50
Site Information	
Site Name:	
Owners Name:	
Address:	
Phone:	E-Mail:
Contractor Information	
Name:	
Address:	
Contact Name:	
Phone:	E-Mail:
State License Number:	
Project Information	
Estimated Date of Completion:	
Project Description:	
The undersigned hereby agrees to do all the work in accordance with the Local Jurisdiction, MN State Building Code, MN State Fire Code, to all recognized standards, and the conditions listed on the backside of this Permit application form.	
Signature:	Date:
All permit applications must be accompanied with the following information in PDF format: <ol style="list-style-type: none">1. DNR Prescribed burn plan.2. Site plan with map.3. Submit information electronically to tjohnson@southmetrofire.com	

Click submit form to send or print and email to tjohnson@southmetrofire.com.

Proudly serving the Cities of South St. Paul and West St. Paul

CONDITIONS OF PERMIT

1. The prevailing wind at the time of the burning shall be away from nearby residences or other buildings. Wind Speed shall not exceed 10 MPH.
2. The burning shall be conducted as far away as practical from any highway or public road and controlled so that a traffic hazard is not created.
3. The burning shall not be conducted within one mile of any airport or landing strip, unless approved.
4. **PROHIBITED MATERIALS** including oils, rubber, chemically treated lumber, railroad ties, plastic containers, tar paper, shingles or other asphalt materials, insulation and other similar smoke producing materials shall not be burned or used as starting materials.
5. The recipient of this permit and/or the authorized representative shall be present for the duration of any fire authorized by the permit.
6. Prior notification of the time and location of any burn shall be given to the Fire Department at **651-552-4176**.
7. Any fire allowed by this permit shall be extinguished within four (4) hours of a public announcement by the Minnesota Pollution Control Agency that an air pollution alert, warning or emergency exists. **SUCH BURNING SHALL CEASE** until a similar public announcement terminating the alert, warning or emergency is issued.
8. This permit is subject to revocation at the discretion of Department of Natural Resources Forest Officer, or the local fire authority if:
 - a. A fire hazard exists or develops during the course of the burning; or
 - b. Any of the conditions of the permit are violated during the course of the burning.

The recipient of the permit shall comply with all other state and local laws regarding open burning.