



SOUTH METRO FIRE DEPARTMENT

1650 Humboldt Avenue • West St. Paul MN 55118

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www.southmetrofire.com

AGENDA BOARD OF DIRECTORS MEETING

Meeting Date: February 17, 2021 at 4:30 PM
Meeting Place: West St Paul, Lobby Conference Room

- I. Roll Call
Board Members: Berry, Francis, Napier, Seaberg, Wippermann
- II. Adopt Agenda
- III. Communications/Recognitions
 - a. Employee Support of the Guard and Reserve (ESGR) Patriot Award Presentation – Firefighter Jake McCann
- IV. Consent Agenda
 - a. [January 20, 2021 Meeting Minutes](#)
 - b. [January 2021 List of Claims](#)
 - c. [December 2020 Bank Reconciliation](#)
 - d. [January 2021 Bank Reconciliation](#)
 - e. [January 2021 Month End Budget Report](#)
 - f. [January 2021 Run Summary Report](#)
- V. Committee Reports
 - a. None
- VI. Agenda Items
 - a. [Updates](#)
 - b. Other
- VII. Public Comment
- VIII. Adjourn

Next Regular Meeting – March 17, 2021 West St. Paul

MINUTES

SOUTH METRO FIRE DEPARTMENT BOARD OF DIRECTORS

Wednesday, January 20, 2021
West St Paul Lobby Conference Room

Members Present: Tom Seaberg, Dennis Wippermann, Wendy Berry, Jimmy Francis, Dave Napier

Also Present: Mark Juelfs, Mark Erickson, Terry Johnson, Joel Hanson, Sam Seal, Clara Hilger, Ryan Schroeder

The meeting was called to order at 4:30 p.m.

ADOPT AGENDA

Motion was made to adopt the Agenda by Wippermann; seconded Napier
Motion carried.

COMMUNICATIONS/RECOGNITIONS

Introduction of Training Chief Sam Seal – Chief Juelfs introduced the new Training Chief, Sam Seal. Chief Seal assumed the role of Training Chief on January 1, 2021.

CONSENT AGENDA

Motion was made to approve the Consent Agenda by Francis; seconded by Wippermann.
Motion carried.

COMMITTEE REPORTS

None

AGENDA ITEMS

Worker's Compensation Insurance Renewal

The renewal cost for Worker's Compensation coverage is \$32,111.00 higher than the budgeted amount for 2021. The increase is due to our experience modification rate that increased from a 0.64 to a 0.84. Chief Juelfs stated that the additional costs will be absorbed by current budget dollars.

Motion to authorize staff to make payment in accordance with the premium renewal notices by Napier; seconded by Francis.
Motion carried.

Property/Casualty Insurance Renewal

The 2021 premium renewal rates for Property and Casualty also increased slightly beyond the budgeted amount.

Motion to authorize staff to make payments in accordance with the premium renewal by Francis; seconded by Berry.
Motion carried.

State Fire Aid

Chief Juelfs will again be submitting application for State Fire Aid. He indicated that there are no changes from the submittal in 2020. The budgeted amount is \$183,534. Chief Juelfs noted that this is a difficult revenue category to make assumptions on as the amounts are not determined by the State until October of the budget year.

Motion to authorize the SMF Board Secretary and Fire Chief to sign and submit appropriate documents needed to apply for State Fire Aid by Seaberg; seconded by Francis.

Motion carried.

Updates

Firefighter Hiring Process

We completed the second round of interviews. From the 27 interviewed, 17 will be asked to complete the physical ability test. Following that, the top 4 candidates will complete a background check, as well as a medical and psychological exam prior to starting the academy in March.

Fire Inspector

Chief Juelfs and Chief Johnson interviewed one internal and five external candidates for the Fire Inspector position. The position was offered to Firefighter Ang Appelholm. Ang accepted the position, we all look forward to having her transition into the Fire Inspector role.

Covid-19

We have not had any personnel contract Covid-19 in the last month. Those personnel who have elected to get the vaccine have received the first dose and are scheduled to receive the second dose in February.

PUBLIC COMMENT

None.

MOTION TO ADJOURN

Motion to adjourn by Francis; seconded by Napier.

Motion carried.

The next regular meeting is scheduled on February 17, at 4:30 pm in West St Paul.

Respectfully submitted By:

Deb Wheeler

SOUTH METRO FIRE

Summary of List of Claims
Board Meeting of February 17, 2021

PAYROLL CHECK REGISTER:

Payroll Period	1/11-1/24		
Date Paid	1/29/2021	\$	92,662.38
Direct Deposit			

Payroll Period	1/25 - 2/7		
Date Paid	2/12/2021	\$	91,275.29
Direct Deposit			

Payroll Period			
Date Paid			
Direct Deposit			

TOTAL NET PAYROLL

\$ 183,937.67

DISBURSEMENT CHECK REGISTER:

Checks	9380 - 9428	\$	116,174.23
EFTS	1947 - 1966	\$	260,110.11

TOTAL DISBURSEMENT CHECKS

\$376,284.34

TOTAL PAYROLL, DISBURSEMENTS, ACH'S

\$560,222.01

Payment Register

From Payment Date: 1/5/2021 - To Payment Date: 2/3/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1-ANCHOR BAN - ANCHOR BANK									
<u>Check</u>									
9380	01/05/2021	Open			Accounts Payable	S ST PAUL/CITY OF	\$45,913.00		
9381	01/21/2021	Open			Accounts Payable	Dakota County Fire Chiefs Assn,	\$1,516.45		
9382	01/21/2021	Open			Accounts Payable	EMERGENCY APPARATUS MAINTENANC	\$2,334.85		
9383	01/21/2021	Open			Accounts Payable	GALLS, LLC	\$847.82		
9384	01/21/2021	Open			Accounts Payable	HENRY SCHEIN	\$55.29		
9385	01/21/2021	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 1059	\$281.05		
9386	01/21/2021	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 724	\$1,933.48		
9387	01/21/2021	Open			Accounts Payable	Jefferson Fire & Safety, Inc	\$327.00		
9388	01/21/2021	Open			Accounts Payable	LOWE'S COMMERCIAL SERVICES	\$113.75		
9389	01/21/2021	Open			Accounts Payable	MN DRIVER & VEHICAL SERVICES	\$25.00		
9390	01/21/2021	Open			Accounts Payable	OXYGEN SERVICE COMPANY	\$74.39		
9391	01/21/2021	Open			Accounts Payable	PRAXAIR	\$304.99		
9392	01/21/2021	Open			Accounts Payable	WEST ST PAUL/CITY OF	\$7,558.06		
9393	01/22/2021	Open			Accounts Payable	Apple Inc.	\$4,599.00		
9394	01/22/2021	Open			Accounts Payable	Berry/ Wendy	\$100.00		
9395	01/22/2021	Open			Accounts Payable	Besser Welding and Fabrication	\$1,790.00		
9396	01/22/2021	Open			Accounts Payable	Crew Sense	\$1,824.48		
9397	01/22/2021	Open			Accounts Payable	Dinges Fire Company	\$291.18		
9398	01/22/2021	Open			Accounts Payable	Francis, James	\$100.00		
9399	01/22/2021	Open			Accounts Payable	HENRY SCHEIN	\$358.56		
9400	01/22/2021	Open			Accounts Payable	LEAGUE OF MN CITIES INS. TRUST	\$14,010.94		
9401	01/22/2021	Open			Accounts Payable	LOCAL GOVERNMENT INFORMATION	\$774.00		
9402	01/22/2021	Open			Accounts Payable	MacQueen Emergency Group	\$3,614.15		
9403	01/22/2021	Open			Accounts Payable	METRO SALES, INC	\$285.56		
9404	01/22/2021	Open			Accounts Payable	NAPA	\$36.97		
9405	01/22/2021	Open			Accounts Payable	Napier/ David	\$100.00		
9406	01/22/2021	Open			Accounts Payable	NINTH BRAIN	\$96.00		
9407	01/22/2021	Open			Accounts Payable	PREMIER SPECIALTY VEHICLES	\$44.19		
9408	01/22/2021	Open			Accounts Payable	Rihm Kenworth	\$46.74		
9409	01/22/2021	Open			Accounts Payable	S ST PAUL/CITY OF	\$5,744.53		
9410	01/22/2021	Open			Accounts Payable	Seaberg, Thomas	\$100.00		
9411	01/22/2021	Open			Accounts Payable	WIPPERMANN/DENNIS	\$100.00		
9412	02/02/2021	Open			Accounts Payable	AirGas USA, LLC	\$676.46		
9413	02/02/2021	Open			Accounts Payable	AT&T MOBILITY	\$762.68		
9414	02/02/2021	Open			Accounts Payable	CARDMEMBER SERVICES	\$4,923.53		
9415	02/02/2021	Open			Accounts Payable	Crown Rental	\$269.53		
9416	02/02/2021	Open			Accounts Payable	EMERGENCY APPARATUS MAINTENANC	\$1,865.63		
9417	02/02/2021	Open			Accounts Payable	IMAGE TREND	\$3,690.00		
9418	02/02/2021	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 1059	\$281.05		
9419	02/02/2021	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 724	\$1,084.05		
9420	02/02/2021	Open			Accounts Payable	JANSEN/SEAN	\$149.99		
9421	02/02/2021	Open			Accounts Payable	Jefferson Fire & Safety, Inc	\$42.70		
9422	02/02/2021	Open			Accounts Payable	NINTH BRAIN	\$96.00		
9423	02/02/2021	Open			Accounts Payable	PREMIER SPECIALTY VEHICLES	\$838.50		
9424	02/02/2021	Open			Accounts Payable	SPOK, INC	\$137.68		

Payment Register

From Payment Date: 1/5/2021 - To Payment Date: 2/3/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
9425	02/02/2021	Open			Accounts Payable	STANDARD INSURANCE COMPANY	\$1,291.78		
9426	02/02/2021	Open			Accounts Payable	STREICHER'S	\$189.90		
9427	02/02/2021	Open			Accounts Payable	Target Solutions Learning, LLC	\$4,197.60		
9428	02/02/2021	Open			Accounts Payable	TWINCITIES PIONEER PRESS	\$375.72		
Type Check Totals:									
1-ANCHOR BAN - ANCHOR BANK Totals								\$116,174.23	

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	49	\$116,174.23	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	49	\$116,174.23	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	49	\$116,174.23	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	49	\$116,174.23	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	49	\$116,174.23	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	49	\$116,174.23	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	49	\$116,174.23	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	49	\$116,174.23	\$0.00

Payment Register

From Payment Date: 1/5/2021 - To Payment Date: 2/3/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
1-ANCHOR BAN - ANCHOR BANK										
EFT										
1947	01/21/2021	Open			Accounts Payable	I C M A RETIREMENT CORP	\$1,235.00			
1948	01/21/2021	Open			Accounts Payable	IRS - PR TAXES	\$18,241.32			
1949	01/21/2021	Open			Accounts Payable	MN DEPT OF REVENUE	\$5,965.41			
1950	01/21/2021	Open			Accounts Payable	MN II LIFE -- HSA	\$1,671.19			
1951	01/21/2021	Open			Accounts Payable	MSRS	\$275.00			
1952	01/21/2021	Open			Accounts Payable	MSRS - HCSP	\$2,381.90			
1953	01/21/2021	Open			Accounts Payable	NATIONWIDE	\$2,545.00			
1954	01/21/2021	Open			Accounts Payable	PUBLIC EMPLOYEES RETIRE ASSN	\$41,633.34			
1955	01/21/2021	Open			Accounts Payable	Further	\$61,800.00			
1956	01/21/2021	Open			Accounts Payable	MSRS - HCSP	\$52,480.68			
1958	01/29/2021	Open			Accounts Payable	OLD NATIONAL BANK	\$114.00			
1959	01/29/2021	Open			Accounts Payable	I C M A RETIREMENT CORP	\$1,235.00			
1960	01/29/2021	Open			Accounts Payable	IRS - PR TAXES	\$17,464.67			
1961	01/29/2021	Open			Accounts Payable	MN DEPT OF REVENUE	\$5,782.23			
1962	01/29/2021	Open			Accounts Payable	MN II LIFE -- HSA	\$1,671.19			
1963	01/29/2021	Open			Accounts Payable	MSRS	\$275.00			
1964	01/29/2021	Open			Accounts Payable	MSRS - HCSP	\$2,102.49			
1965	01/29/2021	Open			Accounts Payable	NATIONWIDE	\$2,545.00			
1966	01/29/2021	Open			Accounts Payable	PUBLIC EMPLOYEES RETIRE ASSN	\$40,691.69			
Type EFT Totals:										
1-ANCHOR BAN - ANCHOR BANK Totals							19 Transactions	\$260,110.11		

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	19	\$260,110.11	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	19	\$260,110.11	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	19	\$260,110.11	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	19	\$260,110.11	\$0.00

Grand Totals:

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	19	\$260,110.11	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	19	\$260,110.11	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	19	\$260,110.11	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	19	\$260,110.11	\$0.00

**South Metro Fire Department
BANK RECONCILIATION
December 31, 2020**

Old National Bank	
Ending Balance - Checking	\$ 1,499,469.52
Ending Balance - Savings Account	247,193.51
Outstanding Disbursement Checks	(31,560.15)
DIT	9,411.14
Adjustments:	
RECONCILED BALANCE	\$ 1,724,514.02

CITY TREASURER'S BALANCE:	
Previous Month's Reconciled Balance	\$ 2,128,613.01
Daily Receipts Posted	127,861.65
Disbursement Checks Issued	(245,271.93)
Payroll Checks and Direct Deposits	(279,531.37)
Net Je's	(9,115.34)
Rev Prior Month Adj:	1,958.00
RECONCILED BALANCE	\$ 1,724,514.02

CASH ACCOUNT BALANCE:	\$ 1,724,514.02
Adjustments	-

RECONCILED BALANCE **\$ 1,724,514.02**

Cash by Fund:

	Beginning Balance	Net Activity	Ending Balance
General Fund	1,266,041.12	(449,619.83)	816,421.29
Grant Fund	899.44	-	899.44
Fire Assistance Fund	-	-	-
Debt Service Fund	26,730.34	45,913.00	72,643.34
Capital Fund	836,900.11	(2,350.16)	834,549.95
Total	2,130,571.01	(406,056.99)	1,724,514.02

**South Metro Fire Department
BANK RECONCILIATION
January 31, 2021**

Old National Bank	
Ending Balance - Checking	\$ 945,419.54
Ending Balance - Savings Account	247,201.91
Outstanding Disbursement Checks	(30,488.67)
DIT	0.00
Adjustments:	
RECONCILED BALANCE	\$ 1,162,132.78

CITY TREASURER'S BALANCE:	
Previous Month's Reconciled Balance	\$ 1,724,514.02
Daily Receipts Posted	107,541.86
Disbursement Checks Issued	(490,340.59)
Payroll Checks and Direct Deposits	(186,790.06)
Net Je's	7,157.34
Rev Prior Month Adj:	0.00
Jan 21 Int Ckg	41.81
Jan 21 Int Svgs	8.40
RECONCILED BALANCE	\$ 1,162,132.78

CASH ACCOUNT BALANCE:	\$ 1,162,082.57
Adjustments	50.21

RECONCILED BALANCE **\$ 1,162,132.78**

Cash by Fund:

		Beginning Balance	Net Activity	Ending Balance
General Fund	101-10101	816,421.29	(506,327.45)	310,093.84
Grant Fund		899.44	-	899.44
Fire Assistance Fund		-	-	-
Debt Service Fund	301-10101	72,643.34	(45,913.00)	26,730.34
Capital Fund	401-10101	834,549.95	(10,191.00)	824,358.95
	Total	1,724,514.02	(562,431.45)	1,162,082.57



Account Classification	Adopted Budget	Current Month Transactions	YTD Transactions	YTD Balance	% used/ Rec'd	Prior Year YTD
Fund 101 - General Fund						
REVENUE						
Taxes	550,000.00	.00	.00	550,000.00	0%	53,262.57
Intergovernmental Revenues	183,534.00	.00	.00	183,534.00	0%	.00
Charges for Services	5,576,741.00	473.14	473.14	5,576,267.86	0%	609,990.00
Other Revenue	50,000.00	.00	.00	50,000.00	0%	859.45
Other Financing Sources	.00	.00	.00	.00	+++	775.00
REVENUE TOTALS	\$6,360,275.00	\$473.14	\$473.14	\$6,359,801.86	0%	\$664,887.02
EXPENSE						
Personal Services	5,667,793.00	500,060.89	500,060.89	5,167,732.11	9%	655,244.36
Supplies	178,279.00	3,808.88	3,808.88	174,470.12	2%	5,014.11
Contractual Services	382,443.00	7,430.45	7,430.45	375,012.55	2%	30,736.66
Other Charges	131,759.00	15,039.88	15,039.88	116,719.12	11%	8,987.58
Capital Outlay	.00	.00	.00	.00	+++	.00
Debt Service	.00	.00	.00	.00	+++	.00
Other Financing Uses	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$6,360,274.00	526,340.10	526,340.10	\$5,833,933.90	8%	\$699,982.71
Fund 101 - General Fund Totals						
REVENUE TOTALS	6,360,275.00	473.14	473.14	6,359,801.86	0%	664,887.02
EXPENSE TOTALS	6,360,274.00	526,340.10	526,340.10	5,833,933.90	8%	699,982.71
Fund 101 - General Fund Totals	\$1.00	(\$525,866.96)	(\$525,866.96)	\$525,867.96		(\$35,095.69)
Fund 201 - Grant Fund						
REVENUE						
Intergovernmental Revenues	.00	.00	.00	.00	0%	.00
REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
EXPENSE						
Contractual Services	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Fund 301 - Debt Service						
REVENUE						
Intergovernmental Revenues	183,650.00	.00	.00	183,650.00	0%	.00
REVENUE TOTALS	\$183,650.00	.00	.00	\$183,650.00	+++	\$0.00
EXPENSE						
Contractual Services	183,650.00	.00	.00	183,650.00	+++	(26,885.00)
EXPENSE TOTALS	\$183,650.00	.00	.00	\$183,650.00	+++	(\$26,885.00)
Fund 301 - Debt Totals						
REVENUE TOTALS	183,650.00	.00	.00	183,650.00	+++	.00
EXPENSE TOTALS	183,650.00	.00	.00	183,650.00	+++	(26,885.00)
Fund 301 - Debt Totals	\$0.00	\$0.00	\$0.00	\$0.00		\$26,885.00
Fund 401 - Capital Projects						
REVENUE						
Intergovernmental Revenues	.00	.00	.00	.00	+++	13,544.00
Charges for Services	130,026.00	.00	.00	130,026.00	0	.00
Other Revenue	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$130,026.00	\$0.00	\$0.00	\$130,026.00		\$13,544.00
EXPENSE						
Motor Vehicles	276,000.00	.00	.00	276,000.00	0%	.00
Office Equipment	20,843.00	4,599.00	4,599.00	16,244.00	22%	.00
Other Equipment	9,000.00	.00	.00	9,000.00	0%	.00
EXPENSE TOTALS	\$305,843.00	\$4,599.00	\$4,599.00	\$301,244.00	2%	\$0.00
Fund 401 - Capital Projects						
REVENUE TOTALS	130,026.00	.00	.00	130,026.00	0	13,544.00
EXPENSE TOTALS	305,843.00	4,599.00	4,599.00	301,244.00	2%	.00
Fund 401 - Capital Projects	(\$175,817.00)	(\$4,599.00)	(\$4,599.00)	(\$171,218.00)		\$13,544.00
Grand Totals						
REVENUE TOTALS	6,673,951.00	473.14	473.14	6,673,477.86	0%	678,431.02
EXPENSE TOTALS	6,849,767.00	530,939.10	530,939.10	6,318,827.90	8%	673,127.71
Grand Totals	(\$175,816.00)	(\$530,465.96)	(\$530,465.96)	\$354,649.96		\$5,303.31



2021 Run Summary

South Metro Fire Department

	January	February	March	April	May	June	July	August	September	October	November	December	YTD TOTAL	2020 YTD TOTAL
GOOD INTENT CALL														
600 Good intent call, other	2												2	
611 Dispatched & canceled en route	21												21	11
621 Wrong location													0	
622 No incident found on arrival at dispatch address	10												10	6
631 Authorized controlled burning													0	
650 Steam, gas, other mistaken for smoke													0	
651 Smoke scare, odor of smoke													0	3
652 Steam, vapor, fog or dust thought to be smoke	1												1	
653 Smoke from barbeque, tar kettle													0	
661 EMS call, party transported by non-fire agency (661)													0	
671 HazMat release investigation w/no HazMat	2												2	1
	36	0	0	0	0	0	0	0	0	0	0	0	36	21
FALSE ALARM & FALSE CALL														
700 False alarm or false call, other													0	
710 Malicious false call													0	
714 Central Station, malicious false alarm													0	
715 Local alarm system, malicious false call	2												2	
721 Bomb scare - no bomb													0	
730 System malfunction, other													0	
731 Sprinkler activation due to malfunction	1												1	3
732 Extinguishment system activation malfunction													0	
733 Smoke detector activation due to malfunction	1												1	4
735 Alarm system sounded due to malfunction	1												1	1
736 CO detector activation due to malfunction													0	
740 Unintentional transmission of alarm, other													0	
741 Sprinkler activation, no fire - unintentional													0	
743 Smoke detector activation, unintentional	4												4	8
744 Detector activation, no fire - unintentional													0	1
745 Alarm system activation, no fire - unintentional	2												2	2
7451 False Alarm	4												4	2
746 Carbon monoxide detector activation, no CO	2												2	6
	17	0	0	0	0	0	0	0	0	0	0	0	17	27
SEVERE WEATHER & NATURAL DISASTER														
814 Lightning strike (no fire)													0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SPECIAL INCIDENT TYPE														
900 Special type of incident, other													0	
911 Citizen Complaint													0	1
	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Not Reported														
	0	0	0	0	0	0	0	0	0	0	0	0	0	2
	0	0	0	0	0	0	0	0	0	0	0	0	0	2
MONTHLY RUN TOTAL														
	538	0	0	0	0	0	0	0	0	0	0	0	538	560
BLS Transports														
	138												138	



SOUTH METRO FIRE DEPARTMENT

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DATE: February 17, 2021

TO: President and Board

FROM: Mark Juelfs, Fire Chief

RE: General Updates

Summary:

Below are updates on some current topics:

Firefighter Hiring Process

The candidates completed the physical ability test and conditional offers were made to the top four candidates. Three of the candidates will fill current vacancies in the department. The fourth candidate will be a temporary employee filling in during the deployment of Firefighter Jake McCann. By hiring a temporary employee our staffing will be unaffected by Jake's deployment. Because Jake will not be paid by the department while he is deployed there is no additional budget impacts due to hiring a temporary employee to fill his position.

Par360

Personnel have begun having the one-on-one resiliency sessions with Dr. Gavian. Although we would have preferred to have these sessions take place in person, they are being done virtually due to Covid-19 restrictions. The feedback I have received has been positive. Again, I want to thank the Board for their support with our Health and Wellness program, especially the mental health side. Our Firefighters health and wellness is of utmost importance.

Covid-19

We have not had any personnel contract Covid-19 in the last month. Personnel began receiving their second dose of the Covid-19 vaccine. I received mine on February 4th and had some side effects including nausea, queasiness, chills, and a headache. The side effects began about 12 hours after the injection and lasted about 24 hours.