



SOUTH METRO FIRE DEPARTMENT

1650 Humboldt Avenue • West St. Paul MN 55118

Phone: (651) 552-4176 • FAX: (651) 552-4195

www.southmetrofire.com

AGENDA BOARD OF DIRECTORS MEETING

Meeting Date: September 16, 2020 at 4:30 PM
Meeting Place: West St. Paul, Lobby Conference Room

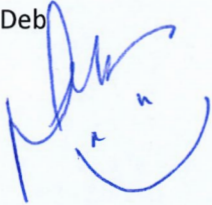
- I. Roll Call
Board Members: Berry, Flatley, Francis, Napier, Wippermann
- II. Adopt Agenda
- III. Communications/Recognitions
 - a. [Liam Rose Thank You](#)
 - b. [Shari Richgels Thank You](#)
- IV. Consent Agenda
 - a. [August 19, 2020 Meeting Minutes](#)
 - b. [August 2020 List of Claims](#)
 - c. [August 2020 Bank Reconciliation](#)
 - d. [August 2020 Month End Budget Report](#)
 - e. [August 2020 Run Summary Report](#)
 - f. [Declaring Reserve Engines as Surplus](#)
- V. Committee Reports
- VI. Agenda Items
 - a. [Updates – See the attached department update](#)
- VII. Public Comment
- VIII. Adjourn

Next Regular Meeting – October 21st, 2020 South St. Paul

Good Morning -

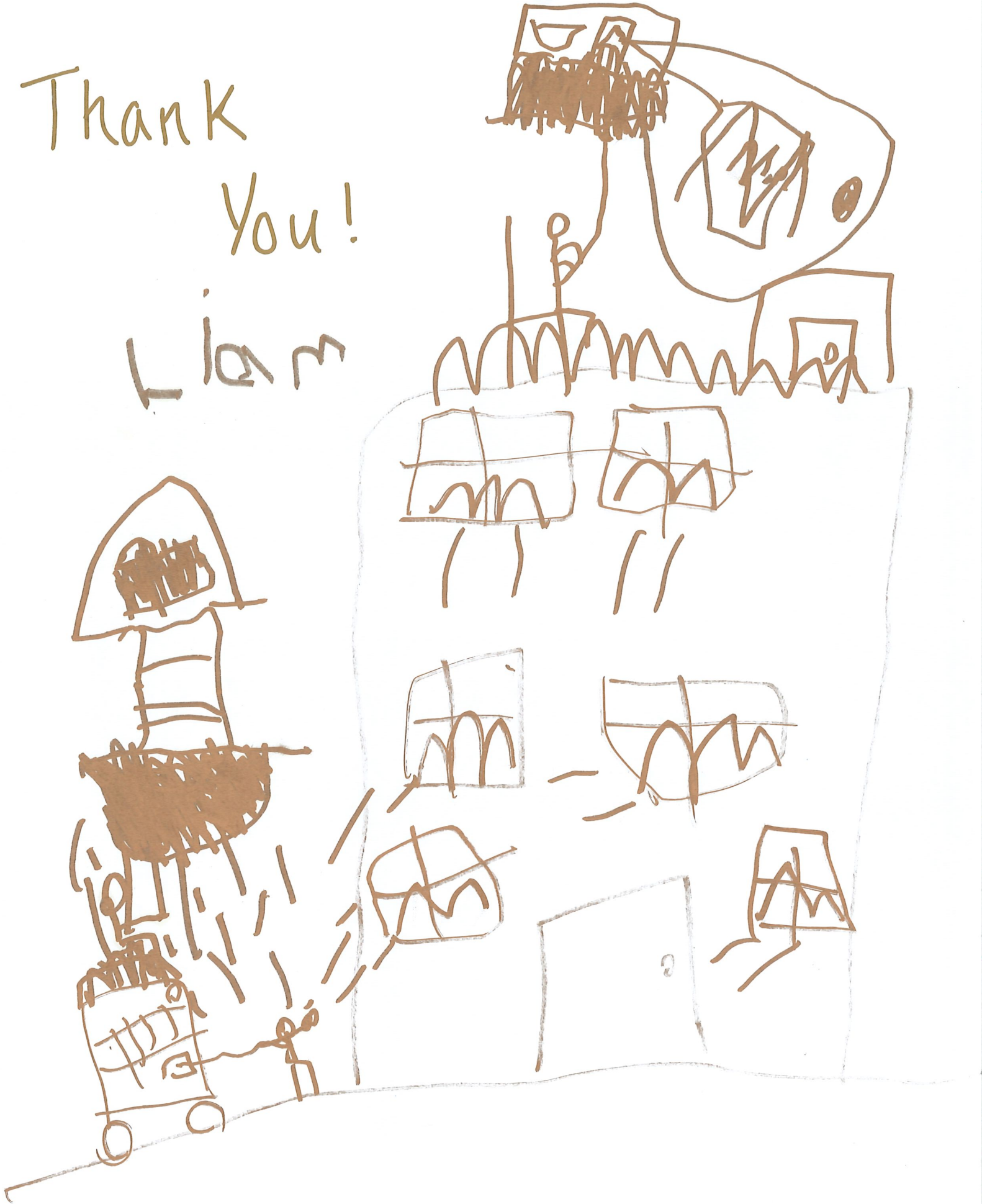
Here is a thank you from Liam Rose. We visited Liam on August 12 as part of the Please Come to My Neighborhood Program, Liam lives in the 1400 block of 6th Avenue South.

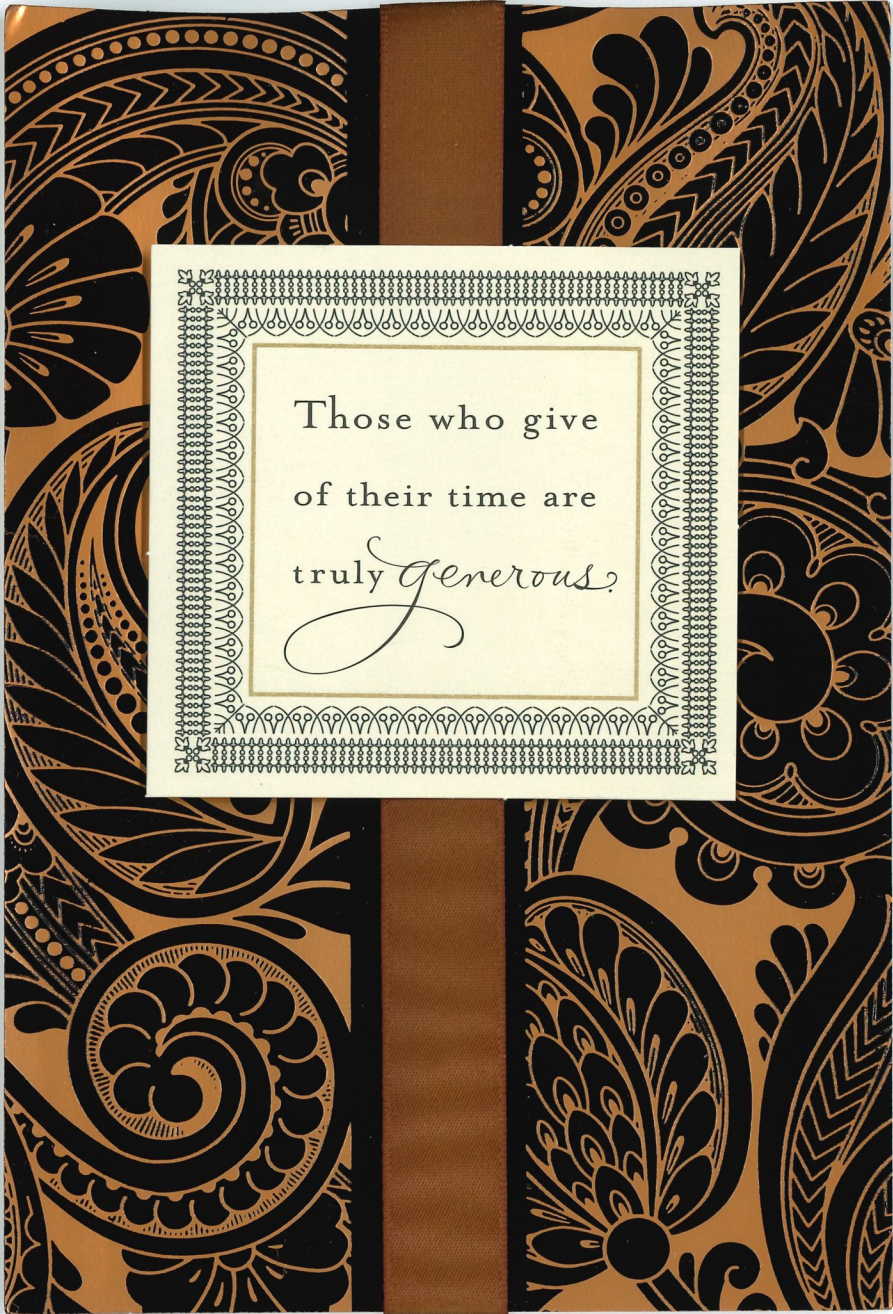
Deb

A handwritten signature in blue ink, appearing to be 'Deb', written in a cursive style.

Thank
You!

Liam





Those who give
of their time are
truly *generous.*

August 24th 2020
1633 Edwards St.
SSP
Justin Johnson

Just saying "thank you"
doesn't seem enough.
I hope you know
how appreciated you
really are.

Thank you so much
for the time you spent
attempting to revive
my only son. God
Bless you all-

Shari
Richgels

Family

MINUTES

SOUTH METRO FIRE DEPARTMENT BOARD OF DIRECTORS

Wednesday, August 19, 2020
West St Paul Lobby Conference Room

Members Present: Bill Flatley, Dennis Wippermann, Dave Napier, Wendy Berry, Jimmy Francis
Also Present: Mark Juelfs, Mike Nelson, Terry Johnson, Clara Hilger, Joel Hanson, Ryan Schroeder, M Gavian

The meeting was called to order by member Flatley at 4:30 p.m.

ADOPT AGENDA

Motion was made to adopt the Agenda by Wippermann; seconded Berry.
Motion carried.

COMMUNICATIONS/RECOGNITIONS

PAR 360 Presentation – Dr. Margaret Gavian
Dr. Gavian gave an overview of the PAR360 program and answered various questions from the Fire Board.

St. Paul Fire Thank You
Chief Juelfs provided a letter of thanks from Fire Chief Inks of St. Paul. Chief Inks thanked the department for our mutual aid assistance during the civil unrest during the last week in May.

CONSENT AGENDA

Motion was made to approve the Consent Agenda by Berry; seconded by Napier.
Motion carried.

COMMITTEE REPORTS

None

AGENDA ITEMS

Updates
With the arrival of the new engines, the department has implemented new hose load deployment and repacking. The crews have been training on this new method. The crews had Rescue Swimmer Training over the last couple weeks. This training is in a joint effort with Burnsville Fire Department.
Engine 1 has been delivered and Engine 2 is at the manufactures having a few items corrected. The lead engineers have been trained and will now be training the rest of the department. The graphics will be installed later this month.

PUBLIC COMMENT

None.

MOTION TO ADJOURN

Motion to adjourn by Berry; seconded by Napier.
Motion carried.

The next regular meeting is scheduled on September 16, at 4:30 pm in West St Paul.

Respectfully submitted By:

Deb Wheeler

SOUTH METRO FIRE

Summary of List of Claims Board Meeting of September 16, 2020

PAYROLL CHECK REGISTER:

Payroll Period	8/10 - 8/23	
Date Paid	8/28/2020	\$ 96,469.09
Direct Deposit		

Payroll Period	8/24 - 9/6	
Date Paid	9/11/2020	
Direct Deposit		\$ 98,170.96

Payroll Period	
Date Paid	
Direct Deposit	

TOTAL NET PAYROLL

\$ 194,640.05

DISBURSEMENT CHECK REGISTER:

Checks	9172 - 9190	\$ 21,009.40
EFTS	1838 - 1854	\$ 151,771.41

TOTAL DISBURSEMENT CHECKS

\$172,780.81

TOTAL PAYROLL, DISBURSEMENTS, ACH'S

<u>\$367,420.86</u>

Payment Register

From Payment Date: 8/20/2020 - To Payment Date: 9/9/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1-ANCHOR BAN - ANCHOR BANK									
<u>Check</u>									
9172	08/20/2020	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 1059	\$233.94		
9173	08/20/2020	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 724	\$1,208.69		
9174	08/28/2020	Open			Accounts Payable	AT&T MOBILITY	\$726.37		
9175	08/28/2020	Open			Accounts Payable	Berry/ Wendy	\$100.00		
9176	08/28/2020	Open			Accounts Payable	Blue Peak Consulting, LLC	\$3,150.00		
9177	08/28/2020	Open			Accounts Payable	BOUND TREE MEDICAL	\$350.66		
9178	08/28/2020	Open			Accounts Payable	CARDMEMBER SERVICES	\$5,593.52		
9179	08/28/2020	Open			Accounts Payable	DAKOTA COUNTY TREASURER	\$1,516.45		
9180	08/28/2020	Open			Accounts Payable	EMERGENCY AUTOMOTIVE TECH	\$134.56		
9181	08/28/2020	Open			Accounts Payable	Flatley, William	\$100.00		
9182	08/28/2020	Open			Accounts Payable	Francis, James	\$100.00		
9183	08/28/2020	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 1059	\$233.94		
9184	08/28/2020	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 724	\$1,208.69		
9185	08/28/2020	Open			Accounts Payable	Kutney, Shawn	\$186.93		
9186	08/28/2020	Open			Accounts Payable	Napier/ David	\$100.00		
9187	08/28/2020	Open			Accounts Payable	SPOK, INC	\$68.32		
9188	08/28/2020	Open			Accounts Payable	WIPPERMANN/DENNIS	\$100.00		
9189	09/08/2020	Open			Accounts Payable	BURNSVILLE/CITY OF	\$4,500.00		
9190	09/08/2020	Open			Accounts Payable	STANDARD INSURANCE COMPANY	\$1,397.33		
Type Check Totals:							\$21,009.40		
1-ANCHOR BAN - ANCHOR BANK Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	19	\$21,009.40	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	19	\$21,009.40	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	19	\$21,009.40	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	19	\$21,009.40	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	19	\$21,009.40	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	19	\$21,009.40	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	19	\$21,009.40	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	19	\$21,009.40	\$0.00

Payment Register

From Payment Date: 8/10/2020 - To Payment Date: 9/9/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1-ANCHOR BAN - ANCHOR BANK									
<u>EFT</u>									
1838	08/17/2020	Open			Accounts Payable	I C M A RETIREMENT CORP	\$985.00	\$985.00	\$0.00
1839	08/17/2020	Open			Accounts Payable	IRS - PR TAXES	\$17,622.39	\$17,622.39	\$0.00
1840	08/17/2020	Open			Accounts Payable	MN DEPT OF REVENUE	\$5,748.34	\$5,748.34	\$0.00
1841	08/17/2020	Open			Accounts Payable	MN II LIFE -- HSA	\$2,145.31	\$2,145.31	\$0.00
1842	08/17/2020	Open			Accounts Payable	MSRS	\$250.00	\$250.00	\$0.00
1843	08/17/2020	Open			Accounts Payable	MSRS - HCSP	\$2,512.68	\$2,512.68	\$0.00
1844	08/17/2020	Open			Accounts Payable	NATIONWIDE	\$2,750.00	\$2,750.00	\$0.00
1845	08/17/2020	Open			Accounts Payable	PUBLIC EMPLOYEES RETIRE ASSN	\$42,619.04	\$42,619.04	\$0.00
1846	08/28/2020	Open			Accounts Payable	I C M A RETIREMENT CORP	\$1,085.00	\$1,085.00	\$0.00
1847	08/28/2020	Open			Accounts Payable	IRS - PR TAXES	\$18,201.18	\$18,201.18	\$0.00
1848	08/28/2020	Open			Accounts Payable	MN DEPT OF REVENUE	\$5,974.17	\$5,974.17	\$0.00
1849	08/28/2020	Open			Accounts Payable	MN II LIFE -- HSA	\$2,145.31		
1850	08/28/2020	Open			Accounts Payable	MSRS	\$250.00	\$250.00	\$0.00
1851	08/28/2020	Open			Accounts Payable	MSRS - HCSP	\$2,572.14	\$2,572.14	\$0.00
1852	08/28/2020	Open			Accounts Payable	NATIONWIDE	\$2,750.00	\$2,750.00	\$0.00
1853	08/28/2020	Open			Accounts Payable	PUBLIC EMPLOYEES RETIRE ASSN	\$43,930.85	\$43,930.85	\$0.00
1854	08/28/2020	Open			Accounts Payable	Further	\$230.00		
Type EFT Totals:							\$151,771.41	\$149,396.10	\$0.00
1-ANCHOR BAN - ANCHOR BANK Totals									

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	17	\$151,771.41	\$149,396.10
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	17	\$151,771.41	\$149,396.10

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	17	\$151,771.41	\$149,396.10
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	17	\$151,771.41	\$149,396.10

Grand Totals:

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	17	\$151,771.41	\$149,396.10
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	17	\$151,771.41	\$149,396.10

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	17	\$151,771.41	\$149,396.10
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	17	\$151,771.41	\$149,396.10

South Metro Fire Department
BANK RECONCILIATION
August 31, 2020

Old National Bank

Ending Balance - Checking	\$ 1,522,790.24
Ending Balance - Savings Account	247,122.89
Outstanding Disbursement Checks	(62,347.95)

Adjustments:

RECONCILED BALANCE	\$ 1,707,565.18
---------------------------	------------------------

CITY TREASURER'S BALANCE:

Previous Month's Reconciled Balance	\$ 2,105,116.40
Daily Receipts Posted	52,082.34
Disbursement Checks Issued	(255,870.35)
Payroll Checks and Direct Deposits	(190,480.76)
Rev Prior Month Adj:	(5,620.54)
Dep not recorded - Feb	2,176.54
8/31/20 - Service Charge Chkg	(114.96)
8/31/20 - Svgs Acct Int	34.02
8/31/20 - Checking Int	242.45
8/14/20 - IRS Pymt cleared for .04 less	0.04

RECONCILED BALANCE	\$ 1,707,565.18
---------------------------	------------------------

CASH ACCOUNT BALANCE:

Adjustments	\$ 1,705,457.09
	2,108.09

RECONCILED BALANCE	\$ 1,707,565.18
---------------------------	------------------------

Cash by Fund:

	Beginning Balance	Net Activity	Ending Balance
General Fund	1,485,971.52	(366,659.73)	1,119,311.79
Grant Fund	(0.56)	-	(0.56)
Fire Assistance Fund		-	-
Debt Service Fund	26,730.34	-	26,730.34
Capital Fund	587,024.56	(27,609.04)	559,415.52
Total	2,099,725.86	(394,268.77)	1,705,457.09



Account Classification	Adopted Budget	Current Month Transactions	YTD Transactions	YTD Balance	% used/ Rec'd	Prior Year YTD
Fund 101 - General Fund						
REVENUE						
Taxes	550,000.00	.00	345,015.32	204,984.68	63%	353,966.91
Intergovernmental Revenues	174,035.00	.00	868.81	173,166.19	0%	81,547.04
Charges for Services	5,464,281.00	48,965.64	3,954,263.98	1,510,017.02	72%	3,862,406.75
Other Revenue	35,500.00	115.00	10,244.93	25,255.07	29%	46,770.88
Other Financing Sources	.00	.00	775.00	(775.00)	+++	.00
REVENUE TOTALS	\$6,223,816.00	\$49,080.64	\$4,311,168.04	\$1,912,647.96	69%	\$4,344,691.58
EXPENSE						
Personal Services	5,524,024.00	382,879.29	3,678,819.84	1,845,204.16	67%	3,409,611.13
Supplies	177,754.00	9,955.69	63,871.03	113,882.97	36%	83,907.36
Contractual Services	389,052.00	16,908.93	196,013.68	193,038.32	50%	227,692.60
Other Charges	132,985.00	5,892.39	55,748.21	77,236.79	42%	110,303.87
Capital Outlay	.00	.00	.00	.00	+++	582.64
Debt Service	.00	.00	.00	.00	+++	.00
Other Financing Uses	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$6,223,815.00	415,636.30	3,994,452.76	\$2,229,362.24	64%	\$3,832,097.60
Fund 101 - General Fund Totals						
REVENUE TOTALS	6,223,816.00	49,080.64	4,311,168.04	1,912,647.96	69%	4,344,691.58
EXPENSE TOTALS	6,223,815.00	415,636.30	3,994,452.76	2,229,362.24	64%	3,832,097.60
Fund 101 - General Fund Totals	\$1.00	(\$366,555.66)	\$316,715.28	(\$316,714.28)		\$512,593.98
Fund 201 - Grant Fund						
REVENUE						
Intergovernmental Revenues	.00	.00	.00	.00	0%	.00
REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
EXPENSE						
Contractual Services	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Fund 301 - Debt Service						
REVENUE						
Intergovernmental Revenues	183,650.00	.00	91,826.00	91,824.00	0%	96,963.25
REVENUE TOTALS	\$183,650.00	.00	91,826.00	\$91,824.00	+++	\$96,963.25
EXPENSE						
Contractual Services	183,650.00	.00	64,971.00	118,679.00	+++	.00
EXPENSE TOTALS	\$183,650.00	.00	64,971.00	\$118,679.00	+++	\$0.00
Fund 301 - Debt Totals						
REVENUE TOTALS	183,650.00	.00	91,826.00	91,824.00	+++	96,963.25
EXPENSE TOTALS	183,650.00	.00	64,971.00	118,679.00	+++	.00
Fund 301 - Debt Totals	\$0.00	\$0.00	\$26,855.00	(\$26,855.00)		\$96,963.25
Fund 401 - Capital Projects						
REVENUE						
Intergovernmental Revenues	.00	.00	13,544.00	.00	+++	.00
Charges for Services	108,354.00	.00	67,720.00	40,634.00	0	90,774.25
Other Revenue	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$108,354.00	\$0.00	\$81,264.00	\$40,634.00		\$90,774.25
EXPENSE						
Other Charges	.00	.00	.00	.00	+++	.00
Capital Outlay	220,709.00	27,609.04	48,524.30	172,184.70	22%	103,939.64
Other Financing Uses	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$220,709.00	\$27,609.04	\$48,524.30	\$172,184.70	22%	\$103,939.64
Fund 401 - Capital Projects						
REVENUE TOTALS	108,354.00	.00	81,264.00	27,090.00	0	90,774.25
EXPENSE TOTALS	220,709.00	27,609.04	48,524.30	172,184.70	22%	103,939.64
Fund 401 - Capital Projects	(\$112,355.00)	(\$27,609.04)	\$32,739.70	(\$145,094.70)		(\$13,165.39)
Grand Totals						
REVENUE TOTALS	6,515,820.00	49,080.64	4,484,258.04	2,031,561.96	69%	4,532,429.08
EXPENSE TOTALS	6,628,174.00	443,245.34	4,107,948.06	2,520,225.94	62%	3,936,037.24
Grand Totals	(\$112,354.00)	(\$394,164.70)	\$376,309.98	(\$488,663.98)		\$596,391.84



2020 Run Summary

South Metro Fire Department

	January	February	March	April	May	June	July	August	September	October	November	December	YTD TOTAL	2019 YTD TOTAL
FIRE INCIDENTS														
111 Building fire	3	4	3	4	5	5	6	2					32	27
112 Fire in structure other than in a building													0	3
113 Cooking fire, confined to container				1									1	8
114 Chimney fire				1									1	
116 Fuel													0	1
118 Trash					1								1	6
121 Fire in mobile home used as fixed residence													0	
130 Mobile property (vehicle) fire, other			1										1	2
131 Passenger vehicle fire	1	1			1	1	3	1					8	9
132 Road Freight or transport vehicle fire						1							1	1
133 Rail vehicle fire													0	
134 Water vehicle fire								1					1	
135 Aircraft Fire													0	
138 Off-road vehicle or heavy equipment fire													0	1
142 Brush or bursh & grass mixture fire				1		2							3	4
143 Grass Fire				1									1	1
151 Outside rubbish fire				1			1						2	5
154 Dumpster fire			1	1			2	1					5	4
163 Outside equipment fire													0	1
	4	5	5	10	7	9	12	5	0	0	0	0	57	73
OVERPRESSURE RUPTURE, EXPLOSION, OVERHEAT (NO FIRE)														
200 Overpressure rupture, explosion, overhear other													0	
243 Fireworks explosion (no fire)													0	
251 Excessive heat, scorch burns with no ignition	3	2	5	3	3	2	1	1					20	22
	3	2	5	3	3	2	1	1	0	0	0	0	20	22
RESCUE & EMERGENCY MEDICAL SERVICE														
311 Medical assist, assist EMS crew	1			1									2	5
321 EMS call, excluding vehicle accident with injury	435	378	409	382	378	370	436	439					3227	3269
322 Motor vehicle accident with injuries	6	4	2	8	4	15	9	18					66	68
323 Motor vehicle/pedestrian accident (MV Ped)					2	1	1						4	0
324 Motor vehicle accident with no injuries.	5		4	2	4		3	4					22	27
341 Search for person on land								1					1	3
350 Extrication, rescue, other					1		1						2	1
352 Extrication of victims from vehicle													0	1
353 Removal of victim(s) from stalled elevator	1				2	1							4	16
355 Confined Space Rescue													0	
357 Extrication of victim(s) from machinery													0	
360 Water & ice related rescue, other					1	1							2	2
361 Swimming/recreational water areas rescue													0	1
362 Ice Rescue													0	
365 Watercraft rescue			1										1	1
372 Trapped by power lines0													0	
381 Rescue or EMS standby							1						1	
	448	382	416	393	392	388	451	462	0	0	0	0	3332	3394
HAZARDOUS CONDITION (NO FIRE)														
400 Hazardous condition, other		1											1	2
411 Gasoline or other flammable liquid spill		1		3			1	2					7	3
412 Gas leak (natural gas or LPG)	3	3	1	2	1		4	3					17	13
413 Oil spill	1												1	1
421 Chemical hazard (no spill or leak)													0	
422 Chemical spill or leak			1					1					2	1
424 Carbon monoxide incident		1				1	1	2					5	20
440 Electrical equipment problem			1	2	2	2	4	1					12	13
442 Overheated motor	2			2	2			3						
444 Power line down	1				3	6	5	4					19	
445 Arch, shorted electrical equipment	1		1		3	3	1						9	17
451														8
461 Building or structure weakened or collapsed													0	
462 Aircraft standby													0	
463 Vehicle accident, cleanup													0	2
471 Explosive, bomb removal													0	
481 Attempt to burn								1					1	
	8	6	4	9	11	12	16	17	0	0	0	0	83	80
SERVICE CALL														
500 Service Call, other				2			1						3	6
510 Person in distress, other													0	2
519 Person in distress													0	
520 Water problem, other						1							1	1
522 Water or steam leak	1	2						1					4	
531 Smoke or odor removal	1		1		1	1	3	4					11	13
551 Assist police or other governmental agency	4	4	11	11	8	9	8	16					71	73
553 Public service	7	5	1	3	4	6	1	3					30	21
554 Assist invalid	33	23	19	53	61	39	39	31					298	227
561 Unauthorized burning			3	11	6	6	3	7					36	33
	46	34	35	80	80	62	55	62	0	0	0	0	454	376



2020 Run Summary

South Metro Fire Department

	January	February	March	April	May	June	July	August	September	October	November	December	YTD TOTAL	2019 YTD TOTAL
GOOD INTENT CALL														
600 Good intent call, other		2	1	1	3		2	3					12	17
611 Dispatched & canceled en route	11	14	23	16	29	13	20	26					152	132
621 Wrong location		1											1	1
622 No incident found on arrival at dispatch address	6	6	3	7	7	7	8	10					54	53
631 Authorized controlled burning			2	5	2	2	2	2					15	3
650 Steam, gas, other mistaken for smoke													0	1
651 Smoke scare, odor of smoke	3	2	2		2	1	1	3					14	13
652 Steam, vapor, fog or dust thought to be smoke					1								1	2
653 Smoke from barbeque, tar kettle													0	1
661 EMS call, party transported by non-fire agency (661)							1						1	
671 HazMat release investigation w/no HazMat	1	5	1				1						8	12
	21	30	32	29	43	24	35	44	0	0	0	0	258	235
FALSE ALARM & FALSE CALL														
700 False alarm or false call, other								1					1	3
710 Malicious false call													0	
714 Central Station, malicious false alarm			1	1	1			1					4	7
715 Local alarm system, malicious false call			1	2	1		2	5					11	4
721 Bomb scare - no bomb													0	
730 System malfunction, other						2							2	1
731 Sprinkler activation due to malfunction	3	1				1		1					6	13
732 Extinguishment system activation malfunction		2											2	
733 Smoke detector activation due to malfunction	4	4	1	1	7		2	7					26	17
735 Alarm system sounded due to malfunction	1	4		1	1	6	2	6					21	30
736 CO detector activation due to malfunction		1	1			2	4	3					11	16
740 Unintentional transmission of alarm, other			1										1	
741 Sprinkler activation, no fire - unintentional		1		1	7	4		1					14	2
743 Smoke detector activation, unintentional	8	6	6	1	6	3	4	1					35	31
744 Detector activation, no fire - unintentional	1	2	2		2	2	2	2					13	10
745 Alarm system activation, no fire - unintentional	2		5	1	4	5	1	2					20	16
7451 False Alarm	2	6	2	2	9	6	9	1					37	78
746 Carbon monoxide detector activation, no CO	6	3	3		3	4	2	1					22	19
	27	30	23	10	41	35	28	32	0	0	0	0	226	247
SEVERE WEATHER & NATURAL DISASTER														
814 Lightning strike (no fire)													0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SPECIAL INCIDENT TYPE														
900 Special type of incident, other													0	1
911 Citizen Complaint	1			1	2		1						5	3
	1	0	0	1	2	0	1	0	0	0	0	0	5	4
Not Reported	2	1	1			1	1	2					8	19
	2	1	1	0	0	1	1	2	0	0	0	0	8	19
MONTHLY RUN TOTAL														
	560	490	521	535	579	533	600	625	0	0	0	0	4443	4450
BLS Transports														
	160	125	134	118	111	128	152	152					1080	1078



SOUTH METRO FIRE DEPARTMENT

1650 Humboldt Avenue • West St. Paul MN 55118

Phone: (651) 552-4176 • FAX: (651) 552-4195

www.southmetrofire.com

Date: September 16, 2020

To: President and Board

From: Mark Juelfs, Fire Chief

Re: Declare Excess Equipment – Two Pierce Fire Engines

Summary:

South Metro recently took delivery of two Rosenbauer Fire Engines to replace a 1999 Pierce Quantum and a 2000 Pierce Dash 2000. Currently our Engines remain in service for 20 years, 10 as front line and 10 as a back-up. With the arrival of the two new Engines South Metro has the need to dispose of the 1999 and 2000 Engines. The 1999 and 2000 Engines will be sold at auction.

Budget:

Proceeds will be recorded as income in the general fund.

Recommendation:

Declare the 1999 and 2000 Engines as surplus assets and authorize staff to auction them.

Attachment:

Resolution 2020-08

South Metro Fire Department

Resolution Number 2020-08

RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS AND AUTHORIZING SALE AND/OR DISPOSAL THEREOF

WHEREAS, certain fire department property is no longer needed and has no practical use for public service, the below listed property should be offered for sale and/or disposal:

Vehicles:

1999 Pierce Quantum	4P1CT02P5XA001591
---------------------	-------------------

2000 Pierce Dash 2000	4P1CT02S0YA000054
-----------------------	-------------------

NOW, THEREFORE, BE IT RESOLVED by the South Metro Fire Board of Directors that the above listed vehicles are declared surplus and Department Staff are authorized to dispose of said property by auction, with the proceeds of such sale being disbursed according to law.

Passed by the Board of Directors on August 16, 2020.

Attest:

James Francis, Secretary

September 11, 2020



Department Update

Upcoming Board Meeting Dates

- September 16, 2020
West St. Paul
- October 21, 2020
South St. Paul
- November 18, 2020
South St. Paul
- December 16, 2020
South St. Paul
- January 20, 2021
West St. Paul

9/11 Anniversary

Today marks the 19th anniversary of the events of 9/11.



Celebrating Recent Anniversaries

- ♦ Larsen - 2014
- ♦ Wheeler - 2016

Thank you for your dedicated service.





Department Update

New Truck Status

Engine 1 and Engine 2 have both been delivered and have had their graphics installed. Personnel spent the last couple weeks training on the engines operating procedures and preparing them to go into front line service within the next week.

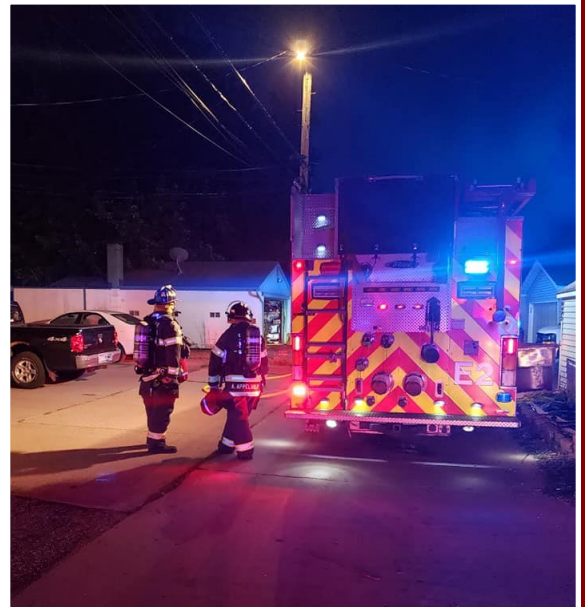




Department Update

Structure Fire

On September 2, 2020 at 8:07pm, South Metro was called for a reported garage fire at 628 1st Ave South in South St. Paul. Upon arrival Engine 2 reported light smoke coming from a detached garage. Engine 2 entered the garage and found heavy smoke and a small fire within the contents of the garage. The fire was quickly extinguished with a handline and tank water.





Department Update

Structure Fire

On September 6, 2020 at 9:35am, South Metro along with Inver Grove Heights and Mendota Heights fire departments were called for a reported garage fire at 143 9th Street South in South St. Paul. Upon arrival Engine 2 reported heavy smoke coming from the eaves and roof vents of an attached garage. Engine 2 pulled an attack line and entered the house while Ladder 2 followed them in to complete a primary search for possible victims. Inside Engine 2 found light smoke. Engine 2 made their way to the garage access door. When the door was opened heavy smoke and heat were found. Water was applied from the access door with limited effect. Visibility was at zero inside the garage. During the search Ladder 2 located a dog and removed it from the house. Engine 1 and Ladder 1 arrived and began to access the garage from the overhead door. When access was gained through the overhead door interior conditions quickly deteriorated and it was determined that Engine 2 should exit the house and the fire would be attacked from the exterior overhead door. The fire was extinguished with additional attack lines. This fire was difficult to fight because high winds were fueling the fire and blowing the smoke into the front yard which significantly limited exterior visibility. At the time of the fire the residents were not home. Here is a link to the CBS story <https://minnesota.cbslocal.com/2020/09/08/while-in-er-with-newborn-south-st-paul-familys-home-burns-down/>





Department Update

Hose Movement Training

Typically in September of each year we conduct our live fire training with the assistance of the Burnsville fire department. However due to Covid-19 precautions we were unable to conduct the live burn scenarios. In place of the live burn time, personnel are tying together all the hose movement skills they have been working on over the summer. Below are the objectives of the training.

1. Demonstrate competence and proficiency in the loading, deployment, breaking, and extending of all Minuteman Hose Loads on the engine apparatus.
2. Demonstrate ability as an Engineer to operate apparatus vehicle systems, pump water to multiple lines at appropriate pressures, and operate equipment contained on the apparatus.
3. Demonstrate the ability as an initial IC to size-up a scene, select a strategy, develop and IAP, make initial assignments, while maintaining a calm command presence.
4. Work as a crew to complete all necessary fire suppression tasks of a first arriving engine company to a variety of fire scenarios.
5. Work as a crew to access and search a room on an elevated floor utilizing a V.E.S. process.

