



# SOUTH METRO FIRE DEPARTMENT

1650 Humboldt Avenue • West St. Paul MN 55118

Phone: (651) 552-4176 • FAX: (651) 552-4195

[www.southmetrofire.com](http://www.southmetrofire.com)

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## South St Paul and West St Paul Emergency Medical Services Special Taxing District

### Agenda

#### BOARD OF DIRECTORS MEETING

**Meeting Date:** November 18, 2020; following the South Metro Fire Board Meeting  
**Meeting Place:** South St. Paul, Training Room

- I. Roll Call
- II. Adopt Agenda
- III. Consent Agenda
  - a. [August 18, 2020 Meeting Minutes](#)
  - b. [2021 Board Meeting Schedule](#)
- IV. Agenda Items
  - a. [2021 Final Tax Levy – Resolution 2020-02](#)
- V. Other
- VI. Public Comment
- VII. Adjourn

**Minutes**

South Saint Paul and West Saint Paul  
Emergency Medical Services  
Special Taxing District

Wednesday, August 19, 2020  
West Saint Paul Lobby Conference Room

Members Present: Bill Flatley, Dennis Wippermann, James Francis, David Napier, Wendy Berry

Also Present: Chief Juelfs

Member Flatley called the meeting to order at 5:16 p.m.

**ADOPT AGENDA**

Motion to adopt agenda by Wippermann; seconded by Berry  
Motion carried.

**COMMUNICATIONS**

None

**CONSENT AGENDA**

Motion to adopt the Consent Agenda by Flatley; seconded by Wippermann.  
Motion carried.

**AGENDA ITEMS**

Motion to approve proposed Tax Levy payable in 2021 by Napier;  
seconded by Francis.  
Motion carried.

**PUBLIC COMMENT**

None

**ADJOURN**

Motion to adjourn at 5:21 by Berry; seconded by Wippermann.  
Motion carried.

Respectfully submitted by

Deb Wheeler



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DATE: November 18, 2020

TO: EMS Taxing District President and Board

FROM: Mark Juelfs, Fire Chief

RE: **2021 Board Meeting Schedule**

**Summary:**

Per Section 4.1 of the Joint and Cooperative Agreement, the Board is required to hold a meeting at least once each calendar quarter. Typically, these meetings have been scheduled to immediately follow a South Metro Fire Board meeting. Attached is the proposed Board Meeting Schedule for 2021.

**Recommendation:**

Adopt the 2021 Board Meeting Schedule

**Attachment:**

2021 Board Meeting Schedule



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## SOUTH ST PAUL AND WEST ST PAUL EMERGENCY MEDICAL SERVICES SPECIAL TAXING DISTRICT

### BOARD OF DIRECTORS 2021 MEETING CALENDAR

<u>Date</u>	<u>Time</u>	<u>Location</u>
March 17 <sup>th</sup>	4:30 PM	West St Paul Lobby Conference Room
June 16 <sup>th</sup>	4:30 PM	South St Paul Training Room
August 18 <sup>th</sup>	4:30 PM	West St Paul Lobby Conference Room
November 17 <sup>th</sup>	4:30 PM	South St Paul Training Room



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DATE: November 18, 2020

TO: EMS Taxing District President and Board

FROM: Mark Juelfs, Fire Chief

RE: **2020 Final Tax Levy**

**Summary:**

At the August 19, 2020 EMS Taxing District Board meeting, a proposed tax levy was set at the maximum allowed by law, which is \$550,000.

State law does not require special taxing districts to conduct a public hearing prior to the adoption of the final tax levy. It is important to note that while the final tax levy that is adopted may be decreased from the proposed tax levy, it cannot be increased.

**Recommendation:**

Approve Resolution 2020-02 Adopting the 2021 Tax Levy

**Attachment:**

Resolution 2020-02 Adopting the 2021 Tax Levy

South St. Paul and West St. Paul  
Emergency Medical Services Special Taxing District

**Resolution Number 2020-02**

**RESOLUTION ADOPTING THE 2021 TAX LEVY**

**WHEREAS**, on May 1, 2012, the cities of South St. Paul and West St. Paul entered into a Joint and Cooperative Agreement for an Emergency Medical Services Special Taxing District (hereinafter the "EMS Taxing District" or the "District") and established a Board of Directors to govern, oversee, equip and manage the EMS Taxing District; and

**WHEREAS**, the Board of the EMS Taxing District is authorized to levy a tax on the taxable real and personal property in the EMS Taxing District, however, the ad valorem tax levy may not exceed 0.048 percent of the taxable market value of the District or \$550,000, whichever is less; and

**WHEREAS**, \$550,000 is less than 0.048 percent of the taxable market value of the District; and

**WHEREAS**, Minn. Stat. §275.065 requires special taxing districts to adopt and certify to the Dakota County Treasurer/Auditor a Tax Levy and to notify the Dakota County Treasurer/Auditor of the Tax Levy; and

**WHEREAS**, a Proposed Tax Levy of \$550,000 was adopted on August 19, 2020; and

**WHEREAS**, as a special taxing district is not required to conduct a public meeting;

**NOW, THEREFORE, BE IT RESOLVED** the Board of Directors of the EMS Taxing District approves the following:

1. \$550,000 is established as the final tax levy payable in 2021 for the EMS Taxing District.
2. Appropriate staff is directed to certify the tax levy to the Dakota County Treasurer/Auditor.

Passed by the Board of Directors on November 18, 2020.

Attest:

\_\_\_\_\_  
James Francis, Secretary