



SOUTH METRO FIRE DEPARTMENT

1650 Humboldt Avenue • West St. Paul MN 55118

Phone: (651) 552-4176 • FAX: (651) 552-4195

www.southmetrofire.com

South St Paul and West St Paul Emergency Medical Services Special Taxing District

Agenda BOARD OF DIRECTORS MEETING

Meeting Date: November 17, 2021; following the South Metro Fire Board Meeting
Meeting Place: South St. Paul, Training Room

- I. Roll Call
- II. Adopt Agenda
- III. Consent Agenda
 - a. August 18, 2021, Meeting Minutes
 - b. September 15, 2021, Meeting Minutes
 - c. 2022 Board Meeting Schedule
- IV. Agenda Items
 - a. Update on need for truth in taxation hearing
 - b. 2022 Final Tax Levy – Resolution 2021-02
- V. Other
- VI. Public Comment
- VII. Adjourn

Minutes

South Saint Paul and West Saint Paul
Emergency Medical Services
Special Taxing District

Wednesday, August 18
West St Paul Lobby Conference Room

Members Present: Wippermann, Berry, Napier, Francis

Also Present: Juelfs, Johnson, Erickson, Hanson, Wheeler, Hilger

ADOPT AGENDA

Motion to adopt agenda by Francis; seconded by Wippermann
Motion carried.

COMMUNICATIONS

None

CONSENT AGENDA

Motion to adopt the Consent Agenda by Francis seconded by Napier.
Motion carried.

AGENDA ITEMS

Motion to approve Resolution 2021-01 Adopting the 2022 Tax Levy by Napier;
seconded by Francis.
Motion carried.

PUBLIC COMMENT

None

ADJOURN

Motion to adjourn by Francis; seconded by Napier.
Motion carried.

Respectfully submitted by

Deb Wheeler

Minutes

South Saint Paul and West Saint Paul
Emergency Medical Services
Special Taxing District

Wednesday, September 15, 2021
West St Paul Lobby Conference Room

Members Present: Wippermann, Berry, Napier, Francis

ADOPT AGENDA

Motion to adopt agenda by Francis; seconded by Napier
Motion carried.

COMMUNICATIONS

None

CONSENT AGENDA

None

AGENDA ITEMS

Set Date for Truth in Taxation Meeting

Motion to approve the South Metro EMS Taxing District meeting date on
December 15, 2021, at 1800 hours by Napier; seconded by Wippermann.

Motion carried.

PUBLIC COMMENT

None

ADJOURN

Motion to adjourn by Francis; seconded by Napier.
Motion carried.

Respectfully submitted by

Deb Wheeler



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SOUTH ST PAUL AND WEST ST PAUL EMERGENCY MEDICAL SERVICES SPECIAL TAXING DISTRICT

BOARD OF DIRECTORS 2022 MEETING CALENDAR

<u>Date</u>	<u>Time</u>	<u>Location</u>
March 16, 2022	4:30 PM	West St Paul Lobby Conference Room
June 15, 2022	4:30 PM	South St Paul Training Room
August 17, 2022	4:30 PM	West St Paul Lobby Conference Room
November 16, 2022	4:30 PM	South St Paul Training Room



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DATE: November 17, 2021

TO: President and Board

FROM: Mark Juelfs, Fire Chief

RE: **Truth in Taxation Meeting**

Summary:

Emmanuel Jean from the Dakota County Property Taxation office called me to inquire about our scheduled date for what we thought was a required truth in taxation meeting for the South Metro EMS taxing district. He needed to do more research on how to get our meeting date and location onto the tax form because there was not sufficient space to include our information. During his research he spoke to a representative from the State of Minnesota, and he was told that South Metro does not need to have a truth in taxation meeting because our EMS taxing district was already in existence when the law was amended. The State of Minnesota and Dakota County are in the process of updating their systems with the applicable changes to the law. Dakota County gave us inaccurate information when they notified us that a truth in taxation meeting was required for South Metro's EMS taxing district. Therefore, the scheduled EMS taxing District meeting previously scheduled in December will not take place and our Fire District Meeting will occur at its regularly scheduled time of 4:30pm.

Recommendation:

Information only

Attachment:

None



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DATE: November 17, 2021

TO: EMS Taxing District President and Board

FROM: Mark Juelfs, Fire Chief

RE: **2022 Final Tax Levy**

Summary:

At the August 18, 2021, South Metro EMS Taxing District Board meeting, the proposed 2022 tax levy was set at \$825,000. The final tax levy must be adopted and sent to the county in December.

State law does not require special taxing districts established prior to the amendment of Minnesota Statutes Chapter 144F, in 2021, to conduct a public hearing prior to the adoption of the final tax levy. It is important to note that while the final tax levy that is adopted may be decreased from the proposed tax levy, it cannot be increased.

Recommendation:

Approve Resolution 2021-02 Adopting the 2022 Tax Levy

Attachment:

Resolution 2021-02 Adopting the 2022 Tax Levy

South St. Paul and West St. Paul
Emergency Medical Services Special Taxing District

Resolution Number 2021-02

RESOLUTION ADOPTING THE PROPOSED 2022 TAX LEVY

WHEREAS, on May 1, 2012, the cities of South St. Paul and West St. Paul entered into a Joint and Cooperative Agreement for an Emergency Medical Services Special Taxing District (hereinafter the "EMS Taxing District" or the "District") and established a Board of Directors to govern, oversee, equip and manage the EMS Taxing District; and

WHEREAS, the Board of the EMS Taxing District is authorized to levy a tax on the taxable real and personal property in the EMS Taxing District; and

WHEREAS, The EMS Taxing District Board has agreed to set the 2022 levy at \$825,000: and

WHEREAS, Minn. Stat. §275.065 requires special taxing districts to adopt and certify to the Dakota County Treasurer/Auditor a Proposed Tax Levy and to notify the Dakota County Treasurer/Auditor of the Proposed Tax Levy.

NOW, THEREFORE, BE IT RESOLVED the Board of Directors of the EMS Taxing District approves the following:

1. \$825,000 is established as the proposed tax levy payable in 2022 for the EMS Taxing District.
2. Appropriate staff is directed to certify the tax levy to the Dakota County Treasurer/Auditor.

Passed by the Board of Directors on November 17, 2021.

Attest:

Dave Napier, Secretary