



SOUTH METRO FIRE DEPARTMENT

1650 Humboldt Avenue • West St. Paul MN 55118

Phone: (651) 552-4176 • FAX: (651) 552-4195

www.southmetrofire.com

South St Paul and West St Paul Emergency Medical Services Special Taxing District

Agenda

BOARD OF DIRECTORS MEETING

Meeting Date: August 17, 2022; following the South Metro Fire Board Meeting
Meeting Place: West St. Paul, Lobby Conference Room

- I. Roll Call
- II. Adopt Agenda
- III. Consent Agenda
 - a. [November 17, 2021, Meeting Minutes](#)
- IV. Committee Reports
- V. Agenda Items
 - a. [Proposed Tax Levy Payable 2023](#)
- VI. Other
- VII. Public Comment
- VIII. Adjourn

Minutes

South Saint Paul and West Saint Paul
Emergency Medical Services
Special Taxing District

Wednesday, November 17, 2021
South St Paul Training Room

Members Present: Wippermann, Berry, Napier, Francis, Seaberg

ADOPT AGENDA

Motion to adopt agenda by Francis; seconded by Seaberg
Motion carried.

COMMUNICATIONS

None

CONSENT AGENDA

Motion was made to approve the Consent Agenda by Francis; seconded by Seaberg.
Motion carried.

AGENDA ITEMS

Truth in Taxation Hearing

Chief Juelfs informed the Board that there was question on whether SMF was required to hold a Truth in Taxation Hearing. Following research, done by the Dakota County Property Taxation office, the State of Minnesota was able to confirm we are not required to have a hearing because our EMS taxing district was already in existence when the law was amended. The Fire District meeting will occur at its regular scheduled time of 4:30.

2022 Final Tax Levy

Motion was made to adopt Resolution 2021-02 establishing \$825,000 as the proposed tax levy payable in 2022 by Francis; seconded by Napier.
Motion carried.

PUBLIC COMMENT

None

ADJOURN

Motion to adjourn by Seaberg; seconded by Wippermann.
Motion carried.

Respectfully submitted by

Deb Wheeler



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DATE: August 17, 2022

TO: President and Board

FROM: Mark Juelfs, Fire Chief

RE: **Proposed Tax Levy Certification**

Summary:

On or before September 30, 2022, the Board must adopt a proposed budget and levy for FY2023 and certify them to the County Auditor. At the June 15, 2022, South Metro Fire Board meeting, the Board adopted a budget that included a levy of \$1,209,952.

The Minnesota Department of Revenue's Truth in Taxation guidelines do not require special taxing districts to conduct Truth in Taxation public meetings. The Board can adopt the final tax levy payable in 2023 at its regular meeting scheduled for November 16th.

Recommendation:

Affirm adoption of the proposed budget and levy for 2023 and direct staff to certify them to the County Auditor prior to the September 30th deadline.

Attachment:

Resolution 2022-01 Adopting the proposed 2023 tax levy.

South St. Paul and West St. Paul
Emergency Medical Services Special Taxing District

Resolution Number 2022-01

RESOLUTION ADOPTING THE PROPOSED 2023 TAX LEVY

WHEREAS, on May 1, 2012, the cities of South St. Paul and West St. Paul entered into a Joint and Cooperative Agreement for an Emergency Medical Services Special Taxing District (hereinafter the "EMS Taxing District" or the "District") and established a Board of Directors to govern, oversee, equip and manage the EMS Taxing District; and

WHEREAS, the Board of the EMS Taxing District is authorized to levy a tax on the taxable real and personal property in the EMS Taxing District; and

WHEREAS, the Board of the EMS Taxing District has agreed to set the 2023 levy at \$1,209,952; and

WHEREAS, Minn. Stat. §275.065 requires special taxing districts to adopt and certify to the Dakota County Treasurer/Auditor a Proposed Tax Levy and to notify the Dakota County Treasurer/Auditor of the Proposed Tax Levy.

NOW, THEREFORE, BE IT RESOLVED the Board of Directors of the EMS Taxing District approves the following:

1. \$1,209,952 is established as the proposed tax levy payable in 2023 for the EMS Taxing District.
2. Appropriate staff is directed to certify the tax levy to the Dakota County Treasurer/Auditor.

Passed by the Board of Directors on August 17, 2022.

Attest:

Tom Seaberg, Secretary