



SOUTH METRO FIRE DEPARTMENT

1650 Humboldt Avenue • West St. Paul MN 55118

Phone: (651) 552-4176 • FAX: (651) 552-4195

www.southmetrofire.com

AGENDA BOARD OF DIRECTORS MEETING

Meeting Date: October 12, 2022, at 4:30 PM

Meeting Place: Station 1 Conference Room

- I. Roll Call
Board Members: Berry, Francis, Napier, Seaberg, Wippermann
- II. Adopt Agenda
- III. Communications/Recognitions
 - a. Thank You – Anna
- IV. Consent Agenda
 - a. [September 21, 2022, Meeting Minutes](#)
 - b. [September 2022 List of Claims](#)
 - c. [September 2022 Bank Reconciliation](#)
 - d. [September 2022 Month End Budget Report](#)
 - e. [September 2022 Run Summary Report](#)
- V. Committee Reports
 - a. None
- VI. Agenda Items
 - a. [Declare vehicle surplus](#)
 - b. [Fire Chief's performance evaluation](#)
 - c. [Updates](#)
- VII. Public Comment
- VIII. Adjourn

Next Regular Meeting – November 16, 2022, South St. Paul

*Thank you
for Everything*



To everyone who was there the day I almost died, I wanted to thank you from the bottom of my heart. Without you, I would never have been able to live the life I could've had. Not only did you save my body, but you saved my mind as well. I haven't been this happy since my mind spiraled down for years. You all made this a possibility for me and there will never be a second where I won't be grateful for everything you've done for my family. You all saved my family. Thank you for everything. Thank you.

Anna

MINUTES

SOUTH METRO FIRE DEPARTMENT BOARD OF DIRECTORS

Wednesday September 17, 2022
West St Paul, Station 1 Conference Room

Members Present: Dennis Wippermann, James Francis, Tom Seaberg

Also Present: Mark Juelfs, Deb Wheeler, Clara Hilger

The meeting was called to order at 4:30 p.m.

ADOPT AGENDA

Motion was made to adopt the Agenda by Wippermann; seconded by Seaberg
Motion carried.

COMMUNICATIONS/RECOGNITIONS

The Department received Thank You from Eileen Norton whose daughter received life-saving medical assistance.

St James Church also sent a Thank You for our attendance at their National Night Out party.

Motion was made to approve the Consent Agenda by Seaberg; seconded by Wippermann
Motion carried.

COMMITTEE REPORTS

None

AGENDA ITEMS

Ambulance Purchase

The Board adopted the capital plan that allowed for an ambulance to be replaced in 2024. The vendor indicated that the delivery date is approximately 725-750 days after the order is placed. The total cost of the ambulance, plus the additional cost for mounting equipment, will be \$325,000. The capital fund is sufficiently funded to support this purchase.

Motion to proceed with ordering the ambulance, to be placed in service in 2024, for a total cost of \$325,000 by Seaberg; seconded by Wippermann.
Motion carried.

Station Needs Study

CNH Architects have provided conceptual designs for reconstruction for both stations and will begin discussing the design of a single station. The study will be released late 2022 or early 2023.

Fire District

Chief Juelfs discussed the Fire District with both Cities. He recommended that staff complete the station study, followed by a staffing study prior to transitioning to a Fire District. Both councils were comfortable with this recommendation.

Charity Hockey Game

Police vs Fire hockey game is scheduled for October 8th at 3pm.
All proceeds will go to American Cancer Society

The two new hires will be starting the academy on October 3rd.

PUBLIC COMMENT

None

MOTION TO ADJOURN

Motion to adjourn by Wippermann; seconded by Seaberg.
Motion carried.

The next regular meeting is scheduled on October 12, at 4:30 pm in South St Paul

Respectfully submitted by:

Deb Wheeler

SOUTH METRO FIRE

Summary of List of Claims
Board Meeting of October 12, 2022

PAYROLL CHECK REGISTER:

Payroll Period	9/6 - 9/18		
Date Paid	9/23/2022	\$	112,381.52
Direct Deposit			

Payroll Period	9/19 - 10/2		
Date Paid	10/7/2022	\$	105,778.13
Direct Deposit			

Payroll Period			
Date Paid		\$	-
Direct Deposit			

TOTAL NET PAYROLL

\$ 218,159.65

DISBURSEMENT CHECK REGISTER:

Checks	10405 - 10433	\$	165,532.81
EFTS	2369 - 2379	\$	94,642.15

TOTAL DISBURSEMENT CHECKS

\$260,174.96

TOTAL PAYROLL, DISBURSEMENTS, ACH'S

\$478,334.61

**South Metro Fire Department
BANK RECONCILIATION
September 30, 2022**

Old National Bank	
Ending Balance - Checking	\$ 1,004,337.29
Outstanding Disbursement Checks	(116,866.65)
DIT	
Adjustments:	
RECONCILED BALANCE	\$ 887,470.64

CITY TREASURER'S BALANCE:	
Previous Month's Reconciled Balance	\$ 1,438,357.33
Daily Receipts Posted	61,331.59
Disbursement Checks Issued	(397,728.22)
Payroll Checks and Direct Deposits	(214,490.06)
Rev Prior Month Adj:	2.00
7/29/22 - IRS Payment higher than booked	(2.00)
RECONCILED BALANCE	\$ 887,470.64

CASH ACCOIT	\$ 887,472.64
Adjustments	(2.00)
RECONCILED BALANCE	\$ 887,472.64

Cash by Fund:

		Beginning Balance	Net Activity	Ending Balance
General Fund	101-10101	710,790.91	(484,347.96)	226,442.95
Grant Fund	201-10100	899.44	-	899.44
Fire Assistance Fund		-	-	-
Debt Service Fund	301-10101	45,637.84	-	45,637.84
Capital Fund	401-10101	681,031.14	(66,538.73)	614,492.41
	Total	1,438,359.33	(550,886.69)	887,472.64

Payment Register

From Payment Date: 9/15/2022 - To Payment Date: 10/3/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1-ANCHOR BAN - ANCHOR BANK									
Check									
10405	09/20/2022	Open			Accounts Payable	MN Bureau of Apprehension	\$33.25		
10406	09/27/2022	Open			Accounts Payable	AMERICAN TEST CENTER	\$2,300.00		
10407	09/27/2022	Open			Accounts Payable	ANCOM TECHNICAL CENTER	\$157.09		
10408	09/27/2022	Open			Accounts Payable	ASPEN MILLS	\$544.42		
10409	09/27/2022	Open			Accounts Payable	AT&T MOBILITY	\$990.65		
10410	09/27/2022	Open			Accounts Payable	BOUND TREE MEDICAL	\$93.94		
10411	09/27/2022	Open			Accounts Payable	Cardinal Investigations	\$1,760.00		
10412	09/27/2022	Open			Accounts Payable	CARDMEMBER SERVICES	\$7,795.65		
10413	09/27/2022	Open			Accounts Payable	Coro Medical	\$7,295.76		
10414	09/27/2022	Open			Accounts Payable	DAKOTA COUNTY TREASURER	\$3,539.09		
10415	09/27/2022	Open			Accounts Payable	Duo Safety	\$66.53		
10416	09/27/2022	Open			Accounts Payable	EMERGENCY APPARATUS MAINTENANC	\$3,681.44		
10417	09/27/2022	Open			Accounts Payable	Francis, James	\$100.00		
10418	09/27/2022	Open			Accounts Payable	Further	\$138.30		
10419	09/27/2022	Open			Accounts Payable	GALLS, LLC	\$1,307.63		
10420	09/27/2022	Open			Accounts Payable	HENRY SCHEIN	\$7,462.77		
10421	09/27/2022	Open			Accounts Payable	IMAGE TREND	\$500.00		
10422	09/27/2022	Open			Accounts Payable	LEAGUE OF MN CITIES INS. TRUST	\$65,572.00		
10423	09/27/2022	Open			Accounts Payable	Linde Gas and Equipment	\$110.92		
10424	09/27/2022	Open			Accounts Payable	MacQueen Emergency Group	\$51,590.48		
10425	09/27/2022	Open			Accounts Payable	MN Fire Service Certification Board	\$850.00		
10426	09/27/2022	Open			Accounts Payable	OXYGEN SERVICE COMPANY	\$43.93		
10427	09/27/2022	Open			Accounts Payable	PERFORMANCE PLUS	\$792.00		
10428	09/27/2022	Open			Accounts Payable	S ST PAUL/CITY OF	\$5,693.64		
10429	09/27/2022	Open			Accounts Payable	Seaberg, Thomas	\$100.00		
10430	09/27/2022	Open			Accounts Payable	WIPPERMANN/DENNIS	\$100.00		
10431	09/27/2022	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 1059	\$248.16		
10432	09/27/2022	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 724	\$1,323.52		

Payment Register

From Payment Date: 9/15/2022 - To Payment Date: 10/3/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
10433	09/27/2022	Open			Accounts Payable	STANDARD INSURANCE COMPANY	\$1,341.64		
Type Check Totals:									
1-ANCHOR BAN - ANCHOR BANK Totals							\$165,532.81		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	29	\$165,532.81	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	29	\$165,532.81	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	29	\$165,532.81	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	29	\$165,532.81	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	29	\$165,532.81	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	29	\$165,532.81	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	29	\$165,532.81	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	29	\$165,532.81	\$0.00

Payment Register

From Payment Date: 9/27/2022 - To Payment Date: 10/3/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1-ANCHOR BAN - ANCHOR BANK									
EFT									
2369	09/27/2022	Open			Accounts Payable	OLD NATIONAL BANK	\$9.86		
2370	09/27/2022	Open			Accounts Payable	I C M A RETIREMENT CORP	\$1,235.00		
2371	09/27/2022	Open			Accounts Payable	IRS - PR TAXES	\$23,601.82		
2372	09/27/2022	Open			Accounts Payable	MN CHILD SUPPORT	\$355.79		
2373	09/27/2022	Open			Accounts Payable	MN DEPT OF REVENUE	\$8,357.70		
2374	09/27/2022	Open			Accounts Payable	MN II LIFE -- HSA	\$1,924.65		
2375	09/27/2022	Open			Accounts Payable	MSRS	\$200.00		
2376	09/27/2022	Open			Accounts Payable	MSRS - HCSP	\$2,667.15		
2377	09/27/2022	Open			Accounts Payable	NATIONWIDE	\$2,200.00		
2378	09/27/2022	Open			Accounts Payable	PUBLIC EMPLOYEES RETIRE ASSN	\$51,722.21		
2379	09/27/2022	Open			Accounts Payable	Further	\$2,367.97		
Type EFT Totals:									
1-ANCHOR BAN - ANCHOR BANK Totals								\$94,642.15	

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	11	\$94,642.15	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	11	\$94,642.15	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	11	\$94,642.15	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	11	\$94,642.15	\$0.00

Grand Totals:

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	11	\$94,642.15	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	11	\$94,642.15	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	11	\$94,642.15	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	11	\$94,642.15	\$0.00



Account Classification	Adopted Budget	Current Month Transactions	YTD Transactions	YTD Balance	% used/ Rec'd	Prior Year YTD Balance
Fund 101 - General Fund						
REVENUE						
Taxes	825,000.00	.00	490,956.17	334,043.83	60%	187,352.46
Intergovernmental Revenues	198,589.00	.00	14,039.07	184,549.93	7%	20,091.21
Charges for Services	5,858,358.00	55,220.35	4,370,697.07	1,487,660.93	75%	1,454,625.60
Other Revenue	50,000.00	.00	4,424.99	45,575.01	9%	47,124.95
Other Financing Sources	.00	.00	.00	.00	+++	(18,484.22)
REVENUE TOTALS	\$6,931,947.00	\$55,220.35	\$4,880,117.30	\$2,051,829.70	70%	\$1,690,710.00
EXPENSE						
Personal Services	6,152,350.00	215,566.68	4,260,351.86	1,891,998.14	69%	1,935,437.70
Supplies	204,354.00	1,565.26	112,436.47	91,917.53	55%	82,072.31
Contractual Services	410,884.00	9,554.69	287,520.55	123,363.45	70%	155,407.56
Other Charges	164,359.00	1,410.00	104,929.41	59,429.59	64%	60,984.42
Capital Outlay	.00	.00	.00	.00	+++	.00
Debt Service	.00	.00	.00	.00	+++	.00
Other Financing Uses	.00	.00	302,274.00	(302,274.00)	+++	(366,171.00)
EXPENSE TOTALS	\$6,931,947.00	228,096.63	5,067,512.29	\$1,864,434.71	73%	\$1,867,730.99
Fund 101 - General Fund Totals						
REVENUE TOTALS	6,931,947.00	55,220.35	4,880,117.30	2,051,829.70	70%	1,690,710.00
EXPENSE TOTALS	6,931,947.00	228,096.63	5,067,512.29	1,864,434.71	73%	1,867,730.99
Fund 101 - General Fund Totals	\$0.00	(\$172,876.28)	(\$187,394.99)	\$187,394.99		(\$177,020.99)
Fund 201 - Grant Fund						
REVENUE						
Intergovernmental Revenues	.00	.00	.00	.00	0%	.00
REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
EXPENSE						
Contractual Services	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Fund 301 - Debt Service						
REVENUE						
Intergovernmental Revenues	183,050.00	.00	45,762.50	137,287.50	25%	91,874.00
REVENUE TOTALS	\$183,050.00	.00	45,762.50	\$137,287.50	+++	\$91,874.00
EXPENSE						
Contractual Services	183,050.00	.00	.00	183,050.00	+++	65,069.00
EXPENSE TOTALS	\$183,050.00	.00	.00	\$183,050.00	+++	\$65,069.00
Fund 301 - Debt Totals						
REVENUE TOTALS	183,050.00	.00	45,762.50	137,287.50	+++	91,874.00
EXPENSE TOTALS	183,050.00	.00	.00	183,050.00	+++	65,069.00
Fund 301 - Debt Totals	\$0.00	\$0.00	\$45,762.50	(\$45,762.50)		\$26,805.00
Fund 401 - Capital Projects						
REVENUE						
Intergovernmental Revenues	650,000.00	.00	650,000.00	.00	100%	.00
Charges for Services	156,032.00	.00	117,024.00	39,008.00	75%	398,679.00
Other Revenue	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	302,274.00	(302,274.00)	+++	.00
REVENUE TOTALS	\$806,032.00	\$0.00	\$1,069,298.00	(\$263,266.00)		\$398,679.00
EXPENSE						
Motor Vehicles	1,317,000.00	.00	1,371,974.69	(54,974.69)	104%	14,103.74
Office Equipment	99,065.00	.00	28,527.18	70,537.82	29%	81,815.00
Other Equipment	37,725.00	.00	1,104.20	36,620.80	3%	1,516.37
EXPENSE TOTALS	\$1,453,790.00	\$0.00	\$1,401,606.07	\$52,183.93	96%	\$97,435.11
Fund 401 - Capital Projects						
REVENUE TOTALS	806,032.00	.00	1,069,298.00	(263,266.00)	133%	32,508.00
EXPENSE TOTALS	1,453,790.00	.00	1,401,606.07	52,183.93	96%	265,838.62
Fund 401 - Capital Projects	(\$647,758.00)	\$0.00	(\$332,308.07)	(\$315,449.93)		(\$233,330.62)
Grand Totals						
REVENUE TOTALS	7,921,029.00	55,220.35	5,995,177.80	1,925,851.20	76%	1,815,092.00
EXPENSE TOTALS	8,623,757.00	228,096.63	6,469,118.36	2,154,638.64	75%	2,396,406.10
Grand Totals	(\$702,728.00)	(\$172,876.28)	(\$473,940.56)	(\$228,787.44)		(\$581,314.10)



2022 Run Summary

South Metro Fire Department

	January	February	March	April	May	June	July	August	September	October	November	December	YTD TOTAL	2021 YTD TOTAL
FIRE INCIDENTS														
111 Building fire	3	6	3	2	2	3	2	4	1				26	34
112 Fire in structure other than in a building													0	1
113 Cooking fire, confined to container				1	1		1	2	2				7	6
114 Chimney fire													0	
116 Fuel					1		1						2	2
118 Trash	1		1				1	1					4	2
121 Fire in mobile home used as fixed residence													0	
130 Mobile property (vehicle) fire, other													0	
131 Passenger vehicle fire	2		3		2	1	2	2	3				15	13
132 Road Freight or transport vehicle fire			1		2				1				4	
133 Rail vehicle fire													0	
134 Water vehicle fire													0	
135 Aircraft Fire													0	
138 Off-road vehicle or heavy equipment fire													0	
142 Brush or bursh & grass mixture fire		1					2		1				4	11
143 Grass Fire				1			1	1					3	5
151 Outside rubbish fire		1				1	2	1					5	4
154 Dumpster fire					1		2	1	1				5	6
163 Outside equipment fire								1					1	1
	6	8	8	4	9	5	14	13	9	0	0	0	76	85
OVERPRESSURE RUPTURE, EXPLOSION, OVERHEAT (NO FIRE)														
200 Overpressure rupture, explosion, overheat other													0	
243 Fireworks explosion (no fire)									2				2	
251 Excessive heat, scorch burns with no ignition	3	2	2	1	6	3	5	4	7				33	29
	3	2	2	1	6	3	5	4	9	0	0	0	35	29
RESCUE & EMERGENCY MEDICAL SERVICE														
311 Medical assist, assist EMS crew	1	2			1								4	4
321 EMS call, excluding vehicle accident with injury	448	422	481	410	511	445	493	460	483				4153	3939
322 Motor vehicle accident with injuries	7	5	3	9	7	5	11	6	13				66	63
323 Motor vehicle/pedestrian accident (MV Ped)	1			1	2	1	1	1					7	2
324 Motor vehicle accident with no injuries.	12	4	1		5	3	1	4	5				35	34
341 Search for person on land													0	1
350 Extrication, rescue, other													0	1
352 Extrication of victims from vehicle													0	
353 Removal of victim(s) from stalled elevator			1	2		1	2	3					9	1
355 Confined Space Rescue													0	
357 Extrication of victim(s) from machinery					1								1	1
360 Water & ice related rescue, other													0	2
361 Swimming/recreational water areas rescue													0	
362 Ice Rescue													0	
365 Watercraft rescue						5		1					6	1
372 Trapped by power lines0													0	
381 Rescue or EMS standby													0	
	469	433	486	422	526	461	508	475	501	0	0	0	4281	4049
HAZARDOUS CONDITION (NO FIRE)														
400 Hazardous condition, other				1									1	1
411 Gasoline or other flammable liquid spill				3				1					4	2
412 Gas leak (natural gas or LPG)	4	2		4	2			7	4				23	32
413 Oil spill													1	1
421 Chemical hazard (no spill or leak)							1						1	
422 Chemical spill or leak		1					1	1	2				5	
424 Carbon monoxide incident	2	1	1	1	1	2	2	2	5				17	19
440 Electrical equipment problem				5	1	1	1	2	1				11	11
442 Overheated motor					2		2	1	1					
444 Power line down				1	3	2	4	15	4				29	17
445 Arch, shorted electrical equipment			1		1		1	6	1				10	10
451							1							
461 Building or structure weakened or collapsed													0	1
462 Aircraft standby													0	
463 Vehicle accident, cleanup							1						1	
471 Explosive, bomb removal													0	
481 Attempt to burn													0	
	6	4	2	15	10	5	14	35	18	0	0	0	109	94
SERVICE CALL														
500 Service Call, other		1			1		1	1					4	2
510 Person in distress, other	1				1	1							3	3
519 Person in distress													0	
520 Water problem, other													0	
522 Water or steam leak	1	3			1				1				6	1
531 Smoke or odor removal			1	1				2	1				5	8
551 Assist police or other governmental agency	5	7	10	3	10	12	13	18	15				93	53
553 Public service	25	4	1	9	1	2	4	3	3				52	81
554 Assist invalid	52	30	30	35	39	51	40	33	31				341	376
561 Unauthorized burning			2	3	7	2	1		6				21	35
	84	45	44	51	60	68	59	7	57	0	0	0	475	559



2022 Run Summary

South Metro Fire Department

	January	February	March	April	May	June	July	August	September	October	November	December	YTD TOTAL	2021 YTD TOTAL
GOOD INTENT CALL														
600 Good intent call, other	2	2		3	1				1				9	23
611 Dispatched & canceled en route	24	8	14	18	12	17	15	18	20				146	139
621 Wrong location									1				1	
622 No incident found on arrival at dispatch address	7	4	2	6	10	9		5	14				57	67
631 Authorized controlled burning			1		1	2	15	3	2				24	7
650 Steam, gas, other mistaken for smoke													0	1
651 Smoke scare, odor of smoke	8	3	1	1	7	3		5					28	26
652 Steam, vapor, fog or dust thought to be smoke				1	1								2	3
653 Smoke from barbeque, tar kettle								1	1				2	2
661 EMS call, party transported by non-fire agency (661)													0	1
671 HazMat release investigation w/no HazMat	5	2	6		1		4	1	2				21	12
	46	19	24	29	33	31	34	33	41	0	0	0	290	281
FALSE ALARM & FALSE CALL														
700 False alarm or false call, other		1				1		1					3	2
710 Malicious false call		1	1			1	3		3				9	
714 Central Station, malicious false alarm	1	1		1		3	1	3					10	2
715 Local alarm system, malicious false call	4	2		1	2	1		1	2				13	13
721 Bomb scare - no bomb													0	
730 System malfunction, other									1				1	1
731 Sprinkler activation due to malfunction	3	3			1	1		1					9	10
732 Extinguishment system activation malfunction													0	3
733 Smoke detector activation due to malfunction	5	3		6	3	4	1	3	3				28	21
735 Alarm system sounded due to malfunction	4	5		5	4	2	2	3					25	2
736 CO detector activation due to malfunction	3	3	1	2	2		2	2					15	9
740 Unintentional transmission of alarm, other	1				1				1				3	2
741 Sprinkler activation, no fire - unintentional	3	1		1		2			2				9	8
743 Smoke detector activation, unintentional	4	7	7	7	9	7	4	6	4				55	39
744 Detector activation, no fire - unintentional	1	1	1	1	2			1	2				9	7
745 Alarm system activation, no fire - unintentional	10	4	5	3	8	6	3	7	4				50	24
7451 False Alarm	6	11	5	7	10	6	7	3	9				64	66
746 Carbon monoxide detector activation, no CO	2	1	3	1	6	3	2	1	2				21	11
	47	44	23	35	48	37	25	31	34	0	0	0	324	220
SEVERE WEATHER & NATURAL DISASTER														
814 Lightning strike (no fire)													0	1
	0	0	0	0	0	0	0	0	0	0	0	0	0	1
SPECIAL INCIDENT TYPE														
900 Special type of incident, other													0	
911 Citizen Complaint						1							1	3
	0	0	0	0	0	1	0	0	0	0	0	0	1	3
Not Reported	15	2	3	1	1				1				23	6
	15	2	3	1	1	0	0	0	1	0	0	0	23	6
MONTHLY RUN TOTAL														
	676	557	592	558	693	611	659	598	672	0	0	0	5616	5370
BLS Transports														
	149	125	158	140	188	145	174	152	151				1382	1384



SOUTH METRO FIRE DEPARTMENT

1650 Humboldt Avenue • West St. Paul MN 55118

Phone: (651) 552-4176 • FAX: (651) 552-4195

www.southmetrofire.com

Date: October 12, 2022

To: President and Board

From: Mark Juelfs, Fire Chief

Re: Declare Excess Equipment – 2005 Chevrolet Pick-up

Summary:

South Metro took delivery of a new rescue vehicle to be used primarily as a tow vehicle for Boat 2. The current pick-up truck that was used for that purpose has been moved up to Station 1 and will replace the 2005 Chevrolet pick-up as an inspector's vehicle. With these changes the 2005 Chevrolet Pick-up which has 130,360 miles on it can be declared surplus equipment and sold at auction.

Budget:

Proceeds will be recorded as income in the general fund.

Recommendation:

Declare 2005 Chevrolet pick-up as surplus assets and authorize staff to auction them.

Attachment:

Resolution 2022-02

South Metro Fire Department

Resolution Number 2022-02

RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS AND AUTHORIZING SALE AND/OR DISPOSAL THEREOF

WHEREAS, certain fire department property is no longer needed and has no practical use for public service, the below listed property should be offered for sale and/or disposal:

Vehicles:

2005 Chevrolet Silverado 1GCEK19T15E182403

NOW, THEREFORE, BE IT RESOLVED by the South Metro Fire Board of Directors that the above listed vehicle is declared surplus and Department Staff are authorized to dispose of said property by auction, with the proceeds of such sale being disbursed according to law.

Passed by the Board of Directors on October 12, 2022.

Attest:

Tom Seaberg, Secretary



SOUTH METRO FIRE DEPARTMENT

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Phone: (651) 552-4176 • FAX: (651) 552-4195

www.southmetrofire.com

DATE: October 12, 2022

TO: President and Board

FROM: Mark Juelfs, Fire Chief

RE: **Fire Chief's Performance Evaluation**

Summary:

One element of my Employment Agreement relates to a performance evaluation.

Section 5. Performance Evaluation.

The Board shall conduct a performance evaluation of Juelfs on a periodic basis, as frequently and at such times as are deemed advisable by the Board. Regular performance evaluations shall occur at least once each calendar year during the month of December.

In previous years, the Board has typically started the process in October or November, allowing the Board to review the results of the performance evaluation with the Fire Chief at the December Board meeting.

Recommendation:

Determine the process and timeline for this year's performance evaluation of the Fire Chief.



SOUTH METRO FIRE DEPARTMENT

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Phone: (651) 552-4176 • FAX: (651) 552-4195

www.southmetrofire.com

DATE: October 12, 2022

TO: President and Board

FROM: Mark Juelfs, Fire Chief

RE: **General Updates**

Summary:

Below are updates on some current topics:

Station Needs Study – Staff continued to meet with CNH Architects and work on conceptual designs on reconstruction of our two current stations. At future meetings we will begin discussing what a single station design would look like. We will continue to refine these designs to be included in the final release of the study. The group is on target to present the findings by late 2022 or early 2023.

New Hires – On October 3, 2022, Jake Rorabeck and Grant Lillvis started with South Metro. Jake and Grant will spend 8 weeks in the fire academy and then they will be assigned to their respective shifts. The new Firefighters will then complete a 12-week field training program before being counted toward our minimum staffing. We are very excited to both here at South Metro.

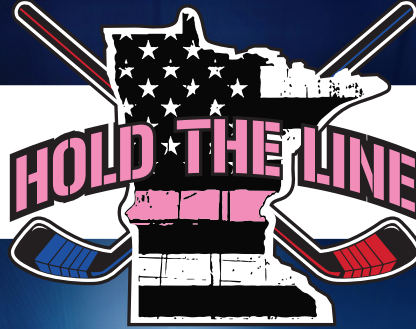
Charity Hockey Game –

See Attached Flyer.

CHARITY HOCKEY GAME



POLICE



FIRE



OCTOBER 8TH

3PM - JOHN V. HOENE ARENA - \$5 ENTRY

60 EMERSON AVE W., WEST ST. PAUL

KIDS 6 & UNDER FREE

- WATCH LOCAL HEROES COMPETE ON THE ICE
- 50/50 RAFFLE
- CHUCK-A-PUCK
- CONCESSIONS

AFTER GAME PARTY AT DUNHAMS! 173 LOTHENBACH AVE, WSP

- FREE TACO BAR (WITH GAME ENTRY)
- RAFFLE WITH GREAT PRIZES
- MUSIC!



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