



SOUTH METRO FIRE DEPARTMENT

1650 Humboldt Avenue • West St. Paul MN 55118

Phone: (651) 552-4176 • FAX: (651) 552-4195

www.southmetrofire.com

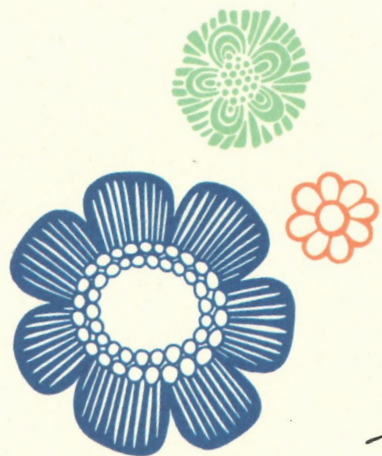
AGENDA BOARD OF DIRECTORS MEETING

Meeting Date: August 21, 2024, at 4:30 PM
Meeting Place: West St. Paul, Lobby Conference Room

- I. Roll Call
Board Members: Berry, Francis, Napier, Seaberg, Wippermann
- II. Adopt Agenda
- III. Communications/Recognitions
 - a. [Thank You – Aura Parks](#)
 - b. [Thank You – Martha](#)
 - c. [Thank You – Burnsville](#)
- IV. Consent Agenda
 - a. [July 17, 2024, Meeting Minutes](#)
 - b. [July 2024 List of Claims](#)
 - c. [July 2024 Bank Reconciliation](#)
 - d. [July 2024 Month End Budget Report](#)
 - e. [July 2024 Run Summary Report](#)
- V. Committee Reports
 - a. None
- VI. Agenda Items
 - a. [MN Task Force 1 Administrator Position](#)
- VII. Public Comment
- VIII. Adjourn

Next Regular Meeting – September 18, 2024, West St. Paul

I'm working on the
Second hand Smoke!
Again Sorry it was
So hot in my unit!



Aura Parks.

With warmest thanks
for all your help.

Thank you So much
for Seeing Me for
for who I was when
you helped me 7/18/24
Tony you were Quick
with that finger stick.
Rumore I'm Sorry for
you coughing from Second
hand smoke and had to have it.



Get the net!!!

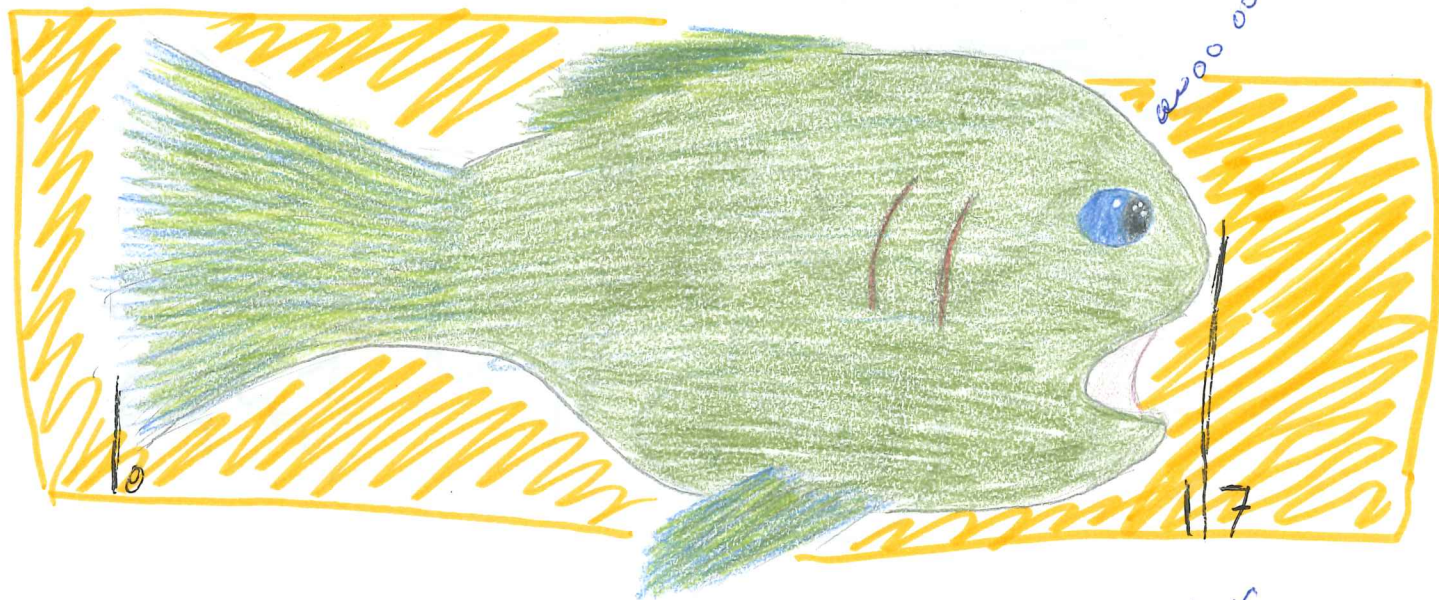
PULL!

I GOT ONE!!

Thank you!



Yay!



Whoo hoo!

let's GO! 😊

Dear Terry,

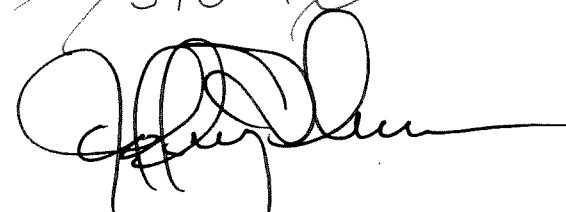
Thank you so much for taking Moses and I fishing! We had a blast and now we know how to cast and when to reel in the

fist (or the occasional weed). Thank you!

Sincerely, Martha H. F.



City of
Burnsville

Ho 3/6

B. Brener

McColm
C. L.
Tom Vane
Eiss Ryn

Mr. Jack
White

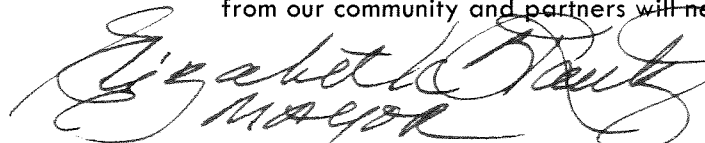
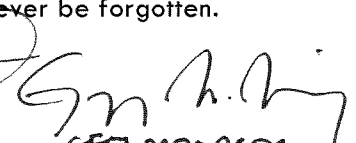
Hugh McPhee


Council

Jennifer Rhoads



—
Thank you for walking alongside us during our darkest days. The overwhelming care and support we received from our community and partners will never be forgotten.


Mayor

City Manager




R. K. Schuman

MINUTES

SOUTH METRO FIRE DEPARTMENT BOARD OF DIRECTORS

Wednesday, July 17, 2024

West St Paul, Lobby Conference Room

Members Present: David Napier, Dennis Wippermann, Tom Seaberg, James Francis

Also Present: Chief Juelfs, S Seal, C Stark

The meeting was called to order at 4:30 p.m.

ADOPT AGENDA

Motion was made to adopt the Agenda by Napier; seconded by Wippermann
Motion carried.

COMMUNICATIONS/RECOGNITIONS

None

CONSENT AGENDA

Motion was made to approve the Consent Agenda by Francis; seconded by Wippermann.
Motion carried.

COMMITTEE REPORTS

None

AGENDA ITEMS

FEMA Grant

The department was notified that we have been awarded \$50,909.09 for the diesel exhaust extraction system. The total cost for the project is estimated at \$97,972. Per the JPA the Cities are responsible for building repairs and maintenance. Chief Juelfs spoke with the City of West St Paul and they are willing to fund the balance of the project.

Motion was made to accept the FEMA grant by Francis: seconded by Napier.
Motion carried.

Updates

The department recently completed a Captain's promotional process. Effective July 8th Billy Brandecker was promoted to Fire Captain.

The department is in the process of backgrounding several candidates for our three Firefighter openings.

The new Firefighters will start on September 30th of this year.

PUBLIC COMMENT

None

MOTION TO ADJOURN

Motion to adjourn by Seaberg; seconded by Francis.

Motion carried.

The next regular meeting is scheduled on August 21, 2024 at 4:30 pm in West St. Paul

Respectfully submitted by:

SOUTH METRO FIRE

Summary of List of Claims Board Meeting of August 21, 2024

PAYROLL CHECK REGISTER:

Payroll Period	7/8 - 7/21		
Date Paid	7/26/2024		
Direct Deposit		\$	121,014.11

Payroll Period	7/22 - 8/4		
Date Paid	8/9/2024		
Direct Deposit		\$	118,809.00

Payroll Period			
Date Paid		\$	-
Direct Deposit			

TOTAL NET PAYROLL

\$ 239,823.11

DISBURSEMENT CHECK REGISTER:

Checks	11521 -11586	\$	270,557.54
EFTS	2917 - 2953	\$	331,904.45

TOTAL DISBURSEMENT CHECKS

\$602,461.99

TOTAL PAYROLL, DISBURSEMENTS, ACH'S

\$842,285.10

Payment Register

From Payment Date: 7/5/2024 - To Payment Date: 8/14/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1-ANCHOR BAN - ANCHOR BANK									
<u>Check</u>									
11521	07/16/2024	Reconciled		07/31/2024	Accounts Payable	ANCOM TECHNICAL CENTER	\$675.00	\$675.00	\$0.00
11522	07/16/2024	Reconciled		07/31/2024	Accounts Payable	ASPEN MILLS	\$514.57	\$514.57	\$0.00
11523	07/16/2024	Reconciled		07/31/2024	Accounts Payable	BRANDECKER/WILLIAM	\$49.86	\$49.86	\$0.00
11524	07/16/2024	Reconciled		07/31/2024	Accounts Payable	CONGDON/TIM	\$198.00	\$198.00	\$0.00
11525	07/16/2024	Reconciled		07/31/2024	Accounts Payable	CONWAY SHIELDS	\$85.47	\$85.47	\$0.00
11526	07/16/2024	Reconciled		07/31/2024	Accounts Payable	Coro Medical	\$31,350.00	\$31,350.00	\$0.00
11527	07/16/2024	Reconciled		07/31/2024	Accounts Payable	Discount Cardiology	\$5,320.00	\$5,320.00	\$0.00
11528	07/16/2024	Reconciled		07/31/2024	Accounts Payable	EMERGENCY APPARATUS MAINTENANC	\$550.31	\$550.31	\$0.00
11529	07/16/2024	Open			Accounts Payable	GALLS, LLC	\$199.68		
11530	07/16/2024	Reconciled		07/31/2024	Accounts Payable	INT'L ASSN FIREFIGHTERS 1059	\$231.25	\$231.25	\$0.00
11531	07/16/2024	Reconciled		07/31/2024	Accounts Payable	INT'L ASSN FIREFIGHTERS 724	\$1,635.40	\$1,635.40	\$0.00
11532	07/16/2024	Reconciled		07/31/2024	Accounts Payable	Kno2	\$1,440.00	\$1,440.00	\$0.00
11533	07/16/2024	Reconciled		07/31/2024	Accounts Payable	LEAGUE OF MN CITIES INS. TRUST	\$538.10	\$538.10	\$0.00
11534	07/16/2024	Reconciled		07/31/2024	Accounts Payable	METRO SALES, INC	\$197.71	\$197.71	\$0.00
11535	07/16/2024	Open			Accounts Payable	MN Bureau of Apprehension	\$133.00		
11536	07/16/2024	Reconciled		07/31/2024	Accounts Payable	MN Unemployment Insurance	\$924.72	\$924.72	\$0.00
11537	07/16/2024	Open			Accounts Payable	PERFORMANCE PLUS	\$85.00		
11538	07/16/2024	Reconciled		07/31/2024	Accounts Payable	S ST PAUL/CITY OF	\$52,237.19	\$52,237.19	\$0.00
11539	07/16/2024	Reconciled		07/31/2024	Accounts Payable	STANDARD INSURANCE COMPANY	\$1,386.67	\$1,386.67	\$0.00
11540	07/29/2024	Open			Accounts Payable	BRANDECKER/WILLIAM	\$50.04		
11541	07/29/2024	Open			Accounts Payable	CARDMEMBER SERVICES	\$2,777.99		
11542	07/29/2024	Open			Accounts Payable	Francis, James	\$100.00		
11543	07/29/2024	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 1059	\$277.50		
11544	07/29/2024	Reconciled		07/31/2024	Accounts Payable	INT'L ASSN FIREFIGHTERS 724	\$1,587.30	\$1,587.30	\$0.00
11545	07/29/2024	Open			Accounts Payable	Napier/ David	\$100.00		
11546	07/29/2024	Open			Accounts Payable	Seaberg, Thomas	\$100.00		
11547	07/29/2024	Open			Accounts Payable	WIPPERMANN/DENNIS	\$100.00		
11548	07/31/2024	Open			Accounts Payable	AT&T MOBILITY	\$1,047.16		
11549	07/31/2024	Open			Accounts Payable	Blue Peak Consulting, LLC	\$9,225.00		
11550	07/31/2024	Open			Accounts Payable	BOUND TREE MEDICAL	\$1,385.24		
11551	07/31/2024	Open			Accounts Payable	DIVE RESCUE INTERNATIONAL, INC	\$2,172.48		
11552	07/31/2024	Open			Accounts Payable	FRIEND/PETE	\$185.00		
11553	07/31/2024	Open			Accounts Payable	Further	\$107.45		
11554	07/31/2024	Open			Accounts Payable	GRAFIX	\$632.00		
11555	07/31/2024	Open			Accounts Payable	HENRY SCHEIN	\$222.30		
11556	07/31/2024	Open			Accounts Payable	INVER GROVE FORD	\$11,281.51		
11557	07/31/2024	Open			Accounts Payable	LEAGUE OF MN CITIES INS. TRUST	\$6,008.80		
11558	07/31/2024	Open			Accounts Payable	Linde Gas and Equipment	\$156.72		
11559	07/31/2024	Open			Accounts Payable	LOCAL GOVERNMENT INFORMATION	\$4,399.00		
11560	07/31/2024	Open			Accounts Payable	MES-MIDAM	\$1,616.30		
11561	07/31/2024	Open			Accounts Payable	METRO SALES, INC	\$266.56		
11562	07/31/2024	Open			Accounts Payable	MOTOROLA SOLUTIONS, INC	\$18,043.68		
11563	07/31/2024	Open			Accounts Payable	NAPA	\$293.94		
11564	07/31/2024	Open			Accounts Payable	NINTH BRAIN	\$118.74		
11565	07/31/2024	Open			Accounts Payable	OXYGEN SERVICE COMPANY	\$145.78		

Payment Register

From Payment Date: 7/5/2024 - To Payment Date: 8/14/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
11566	07/31/2024	Open			Accounts Payable	PERFORMANCE PLUS	\$255.00		
11567	07/31/2024	Open			Accounts Payable	Rihm Kenworth	\$3,859.74		
11568	07/31/2024	Open			Accounts Payable	Scuba Center	\$1,096.00		
11569	07/31/2024	Open			Accounts Payable	STANDARD INSURANCE COMPANY	\$1,345.26		
11570	08/13/2024	Open			Accounts Payable	ASPEN MILLS	\$412.90		
11571	08/13/2024	Open			Accounts Payable	CONGDON/TIM	\$70.00		
11572	08/13/2024	Open			Accounts Payable	EMERGENCY APPARATUS MAINTENANC	\$751.98		
11573	08/13/2024	Open			Accounts Payable	GALLS, LLC	\$197.80		
11574	08/13/2024	Open			Accounts Payable	Grass, Stephen	\$570.00		
11575	08/13/2024	Open			Accounts Payable	HONEYWELL ANALYTICS	\$1,841.80		
11576	08/13/2024	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 1059	\$277.50		
11577	08/13/2024	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 724	\$3,174.60		
11578	08/13/2024	Open			Accounts Payable	KREMER SPRING, ALIGNMENT & BODY	\$198.90		
11579	08/13/2024	Open			Accounts Payable	LEAGUE OF MN CITIES INS. TRUST	\$81,984.00		
11580	08/13/2024	Open			Accounts Payable	LEVANDER, GILLEN & MILLER, P.A	\$130.00		
11581	08/13/2024	Open			Accounts Payable	MacQueen Emergency Group	\$476.00		
11582	08/13/2024	Open			Accounts Payable	MARTIN-MCALLISTER	\$7,825.00		
11583	08/13/2024	Open			Accounts Payable	MN Bureau of Apprehension	\$33.25		
11584	08/13/2024	Open			Accounts Payable	PERFORMANCE PLUS	\$85.00		
11585	08/13/2024	Open			Accounts Payable	S ST PAUL/CITY OF	\$5,574.69		
11586	08/13/2024	Open			Accounts Payable	US Bank Equipment Finance	\$245.70		
Type Check Totals:							\$270,557.54	\$98,921.55	\$0.00
1-ANCHOR BAN - ANCHOR BANK Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	49	\$171,635.99	\$0.00
	Reconciled	17	\$98,921.55	\$98,921.55
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	66	\$270,557.54	\$98,921.55
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	49	\$171,635.99	\$0.00
	Reconciled	17	\$98,921.55	\$98,921.55
	Voided	0	\$0.00	\$0.00

Payment Register

From Payment Date: 7/5/2024 - To Payment Date: 8/14/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Stopped	0	\$0.00	\$0.00	
					Total	66	\$270,557.54	\$98,921.55	
Grand Totals:									
					Checks	Status	Count	Transaction Amount	Reconciled Amount
						Open	49	\$171,635.99	\$0.00
						Reconciled	17	\$98,921.55	\$98,921.55
						Voided	0	\$0.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	66	\$270,557.54	\$98,921.55
					All	Status	Count	Transaction Amount	Reconciled Amount
						Open	49	\$171,635.99	\$0.00
						Reconciled	17	\$98,921.55	\$98,921.55
						Voided	0	\$0.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	66	\$270,557.54	\$98,921.55

Payment Register

From Payment Date: 7/16/2024 - To Payment Date: 8/14/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1-ANCHOR BAN - ANCHOR BANK									
EFT									
2917	07/16/2024	Reconciled		07/31/2024	Accounts Payable	I C M A RETIREMENT CORP	\$1,200.00	\$1,200.00	\$0.00
2918	07/16/2024	Reconciled		07/31/2024	Accounts Payable	IRS - PR TAXES	\$25,395.61	\$25,395.61	\$0.00
2919	07/16/2024	Reconciled		07/31/2024	Accounts Payable	MN CHILD SUPPORT	\$388.55	\$388.55	\$0.00
2920	07/16/2024	Reconciled		07/31/2024	Accounts Payable	MN DEPT OF REVENUE	\$8,296.21	\$8,296.21	\$0.00
2921	07/16/2024	Reconciled		07/31/2024	Accounts Payable	MN II LIFE -- HSA	\$1,057.37	\$1,057.37	\$0.00
2922	07/16/2024	Reconciled		07/31/2024	Accounts Payable	MSRS	\$375.00	\$375.00	\$0.00
2923	07/16/2024	Reconciled		07/31/2024	Accounts Payable	MSRS - HCSP	\$2,892.27	\$2,892.27	\$0.00
2924	07/16/2024	Reconciled		07/31/2024	Accounts Payable	NATIONWIDE	\$3,000.00	\$3,000.00	\$0.00
2925	07/16/2024	Reconciled		07/31/2024	Accounts Payable	PUBLIC EMPLOYEES RETIRE ASSN	\$55,994.49	\$55,994.49	\$0.00
2926	07/16/2024	Reconciled		07/31/2024	Accounts Payable	Further	\$833.96	\$833.96	\$0.00
2927	07/16/2024	Reconciled		07/31/2024	Accounts Payable	Further	\$416.66	\$416.66	\$0.00
2928	07/16/2024	Reconciled		07/31/2024	Accounts Payable	CLOVER	\$16.17	\$16.17	\$0.00
2929	07/16/2024	Reconciled		07/31/2024	Accounts Payable	HIGHER STANDARDS	\$54.50	\$54.50	\$0.00
2930	07/29/2024	Reconciled		07/31/2024	Accounts Payable	I C M A RETIREMENT CORP	\$1,200.00	\$1,200.00	\$0.00
2931	07/29/2024	Reconciled		07/31/2024	Accounts Payable	IRS - PR TAXES	\$24,558.44	\$24,558.44	\$0.00
2932	07/29/2024	Reconciled		07/31/2024	Accounts Payable	MN CHILD SUPPORT	\$421.31	\$421.31	\$0.00
2933	07/29/2024	Reconciled		07/31/2024	Accounts Payable	MN DEPT OF REVENUE	\$8,023.62	\$8,023.62	\$0.00
2934	07/29/2024	Reconciled		07/31/2024	Accounts Payable	MN II LIFE -- HSA	\$1,057.37	\$1,057.37	\$0.00
2935	07/29/2024	Reconciled		07/31/2024	Accounts Payable	MSRS	\$450.00	\$450.00	\$0.00
2936	07/29/2024	Reconciled		07/31/2024	Accounts Payable	MSRS - HCSP	\$2,788.70	\$2,788.70	\$0.00
2937	07/29/2024	Reconciled		07/31/2024	Accounts Payable	NATIONWIDE	\$3,000.00	\$3,000.00	\$0.00
2938	07/29/2024	Reconciled		07/31/2024	Accounts Payable	PUBLIC EMPLOYEES RETIRE ASSN	\$54,647.50	\$54,647.50	\$0.00
2939	07/29/2024	Reconciled		07/31/2024	Accounts Payable	Further	\$208.33	\$208.33	\$0.00
2940	08/13/2024	Open			Accounts Payable	I C M A RETIREMENT CORP	\$1,200.00		
2941	08/13/2024	Open			Accounts Payable	IRS - PR TAXES	\$23,855.11		
2942	08/13/2024	Open			Accounts Payable	MN DEPT OF REVENUE	\$7,793.83		
2943	08/13/2024	Open			Accounts Payable	MN II LIFE -- HSA	\$1,057.37		
2944	08/13/2024	Open			Accounts Payable	MSRS	\$450.00		
2945	08/13/2024	Open			Accounts Payable	MSRS - HCSP	\$2,727.08		
2946	08/13/2024	Open			Accounts Payable	NATIONWIDE	\$3,100.00		
2947	08/13/2024	Open			Accounts Payable	PUBLIC EMPLOYEES RETIRE ASSN	\$53,545.73		
2948	08/13/2024	Open			Accounts Payable	HEALTHPARTNERS	\$39,655.04		
2949	08/13/2024	Open			Accounts Payable	MN CHILD SUPPORT	\$388.55		
2950	08/13/2024	Open			Accounts Payable	CLOVER	\$16.17		
2951	08/13/2024	Open			Accounts Payable	HIGHER STANDARDS	\$43.79		
2952	08/13/2024	Open			Accounts Payable	AFLAC	\$1,340.00		

Payment Register

From Payment Date: 7/16/2024 - To Payment Date: 8/14/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
2953	08/13/2024	Open			Accounts Payable	Wisconsin Child Support Agency	\$455.72		
Type EFT Totals:					37 Transactions		\$331,904.45	\$196,276.06	\$0.00
1-ANCHOR BAN - ANCHOR BANK Totals									

**SOUTH METRO FIRE DEPT
BANK RECONCILIATION
July 31, 2024**

Old National Bank	
Ending Balance - Checking	\$ 1,363,087.42
Outstanding Disbursement Checks	(69,519.99)
DIT	717,535.35
Adjustments:	
RECONCILED BALANCE	\$ 2,011,102.78

CITY TREASURER'S BALANCE:	
Previous Month's Reconciled Balance	\$ 955,054.98
Daily Receipts Posted	1,823,334.32
Disbursement Checks Issued	(521,551.45)
Payroll Checks and Direct Deposits	(245,682.57)
Journal Entries	(85.26)
Rev Prior Month Adj:	
Difference between what was sent/booked (Payroll)	32.76
RECONCILED BALANCE	\$ 2,011,102.78

CASH ACCOUNT BALANCE:		\$ 2,011,070.02
Journal Entries		
Difference between what was sent/booked (Payroll)		32.76
RECONCILED BALANCE	\$	2,011,102.78

Cash by Fund:

		Beginning Balance	Net Activity	Ending Balance
General Fund	101-10101	146,151.55	1,164,296.67	1,310,448.22
Grant Fund	201-10100	38,897.87	(54,879.78)	(15,981.91)
Fire Assistance Fund	-10100		-	
Debt Service Fund	301-10101	723,341.72	(723,340.38)	1.34
Capital Fund	401-10101	700,048.39	16,553.98	716,602.37
Total		1,608,439.53	402,630.49	2,011,070.02



Account Classification	Adopted Budget	Current Month Transactions	YTD Transactions	YTD Balance	% used/ Rec'd	Prior Year YTD Balance
Fund 101 - General Fund						
REVENUE						
Taxes	1,938,696.00	1,024,276.43	1,103,504.95	835,191.05	57%	508,685.05
Intergovernmental Revenues	243,666.00	2,002.87	44,984.28	198,681.72	18%	273,772.90
Charges for Services	6,039,822.00	751,976.22	4,455,651.54	1,584,170.46	74%	1,671,845.66
Other Revenue	56,000.00	2,170.48	20,103.82	35,896.18	36%	32,132.74
Other Financing Sources	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$8,278,184.00	\$1,780,426.00	\$5,624,244.59	\$2,653,939.41	68%	\$2,486,436.35
EXPENSE						
Personal Services	7,332,449.00	487,652.99	4,148,370.81	3,184,078.19	57%	2,782,548.03
Supplies	238,677.00	5,288.55	84,366.34	154,310.66	35%	86,140.43
Contractual Services	446,114.00	28,664.02	260,811.27	185,302.73	58%	194,195.78
Other Charges	260,944.00	23,127.91	164,950.55	95,993.45	63%	46,110.91
Capital Outlay	.00	.00	.00	.00	+++	.00
Debt Service	.00	.00	.00	.00	+++	.00
Other Financing Uses	.00	.00	130,712.00	(130,712.00)	+++	(100,901.35)
EXPENSE TOTALS	\$8,278,184.00	544,733.47	4,789,210.97	\$3,488,973.03	58%	\$3,008,093.80
Fund 101 - General Fund Totals						
REVENUE TOTALS	8,278,184.00	1,780,426.00	5,624,244.59	2,653,939.41	68%	2,486,436.35
EXPENSE TOTALS	8,278,184.00	544,733.47	4,789,210.97	3,488,973.03	58%	3,008,093.80
Fund 101 - General Fund Totals	\$0.00	\$1,235,692.53	\$835,033.62	(\$835,033.62)		(\$521,657.45)
Fund 201 - Grant Fund						
REVENUE						
Intergovernmental Revenues	.00	.00	.00	.00	0%	.00
REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
EXPENSE						
Contractual Services	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Fund 301 - Debt Service						
REVENUE						
Intergovernmental Revenues	186,650.00	92,275.00	93,325.00	93,325.00	50%	136,837.50
REVENUE TOTALS	\$186,650.00	92,275.00	93,325.00	\$93,325.00	+++	\$136,837.50
EXPENSE						
Contractual Services	186,650.00	93,325.00	93,325.00	93,325.00	+++	182,450.00
EXPENSE TOTALS	\$186,650.00	93,325.00	93,325.00	\$93,325.00	+++	\$182,450.00
Fund 301 - Debt Totals						
REVENUE TOTALS	186,650.00	92,275.00	93,325.00	93,325.00	+++	136,837.50
EXPENSE TOTALS	186,650.00	93,325.00	93,325.00	93,325.00	+++	182,450.00
Fund 301 - Debt Totals	\$0.00	(\$1,050.00)	\$0.00	\$0.00		(\$45,612.50)
Fund 401 - Capital Projects						
REVENUE						
Intergovernmental Revenues	.00	.00	.00	.00	0%	.00
Charges for Services	224,684.00	28,085.38	168,512.28	56,171.72	75%	46,809.00
Other Revenue	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	130,712.00	.00	+++	.00
REVENUE TOTALS	\$224,684.00	\$28,085.38	\$299,224.28	\$56,171.72		\$46,809.00
EXPENSE						
Motor Vehicles	367,000.00	632.00	30,411.29	336,588.71	8%	(1,305,054.43)
Office Equipment	77,302.00	.00	52,185.48	25,116.52	68%	25,250.74
Other Equipment	208,700.00	.00	161,607.08	47,092.92	77%	87,650.87
EXPENSE TOTALS	\$653,002.00	\$632.00	\$244,203.85	\$408,798.15	37%	(\$1,192,152.82)
Fund 401 - Capital Projects						
REVENUE TOTALS	224,684.00	28,085.38	299,224.28	(74,540.28)	133%	(54,092.35)
EXPENSE TOTALS	653,002.00	632.00	244,203.85	408,798.15	37%	(1,192,152.82)
Fund 401 - Capital Projects	(\$428,318.00)	\$27,453.38	\$55,020.43	(\$483,338.43)		\$1,138,060.47
Grand Totals						
REVENUE TOTALS	8,689,518.00	1,900,786.38	6,016,793.87	2,672,724.13	69%	2,569,181.50
EXPENSE TOTALS	9,117,836.00	638,690.47	5,126,739.82	3,991,096.18	56%	1,952,778.48
Grand Totals	(\$428,318.00)	\$1,262,095.91	\$890,054.05	(\$1,318,372.05)		\$616,403.02



2024 Run Summary

South Metro Fire Department

	January	February	March	April	May	June	July	August	September	October	November	December	YTD TOTAL	2023 YTD TOTAL
FIRE INCIDENTS														
111 Building fire	2	3	5	9	7	5	4						35	20
112 Fire in structure other than in a building													0	
113 Cooking fire, confined to container	1	1	2										4	1
114 Chimney fire													0	
116 Fuel													0	
118 Trash	1												1	3
121 Fire in mobile home used as fixed residence													0	
130 Mobile property (vehicle) fire, other													0	2
131 Passenger vehicle fire	1		1	1		2	3						8	4
132 Road Freight or transport vehicle fire						1							1	2
133 Rail vehicle fire													0	
134 Water vehicle fire													0	1
135 Aircraft Fire													0	4
138 Off-road vehicle or heavy equipment fire													0	2
142 Brush or bursh & grass mixture fire		1	3	1	1		1						7	2
143 Grass Fire													0	2
151 Outside rubbish fire		1	3		3		3						10	
154 Dumpster fire		1				2	4						7	7
163 Outside equipment fire			1	1									2	7
	5	7	15	12	11	10	15	0	0	0	0	0	75	57
OVERPRESSURE RUPTURE, EXPLOSION, OVERHEAT (NO FIRE)														
200 Overpressure rupture, explosion, overheat other					1		1						2	1
243 Fireworks explosion (no fire)													0	
251 Excesive heat, scorch burns with no ignition	6	4	4	2	6	5	8						35	40
	6	4	4	2	7	5	9	0	0	0	0	0	37	41
RESCUE & EMERGENCY MEDICAL SERVICE														
311 Medical assist, assist EMS crew		1					1						2	1
321 EMS call, excluding vehicle accident with injury	525	452	487	517	501	462	475						3419	3250
322 Motor vehicle accident with injuries	3	6	7	10	7	11	14						58	57
323 Motor vehicle/pedestrian accident (MV Ped)	3			1	1	1	2						8	3
324 Motor vehicle accident with no injuries.	3	2	2	1	6		2						16	19
341 Search for person on land						1							1	
350 Extrication, rescue, other													0	2
352 Extrication of victims from vehicle													0	
353 Removal of victim(s) from stalled elevator	1		1	3	2	3	3						13	9
355 Confined Space Rescue													0	
357 Extrication of victim(s) from machinery													0	
360 Water & ice related rescue, other		1				2							3	
361 Swimming/recreational water areas rescue													0	
362 Ice Rescue													0	
365 Watercraft rescue			1										1	
372 Trapped by power lines0													0	
381 Rescue or EMS standby					3								3	1
	535	462	498	532	520	480	497	0	0	0	0	0	3524	3342
HAZARDOUS CONDITION (NO FIRE)														
400 Hazardous condition, other													0	2
411 Gasoline or other flammable liquid spill					2								2	2
412 Gas leak (natural gas or LPG)	2	1	2	5	3	5							18	21
413 Oil spill				1			5						1	1
421 Chemical hazard (no spill or leak)					1								1	1
422 Chemical spill or leak													0	3
424 Carbon monoxide incident	2	1	1	1		4	2						11	12
440 Electrical equipment problem		1	1	1	3	5	1						12	5
442 Overheated motor		1	1		2		2							
444 Power line down	2			1	5	2	7						17	41
445 Arch, shorted electrical equipment	1	1	1	1		2	3						9	27
460 Potential accident													0	1
461 Building or structure weakened or collapsed													0	1
462 Aircraft standby													0	
463 Vehicle accident, cleanup		1											1	1
471 Explosive, bomb removal													0	
481 Attempt to burn													0	
	7	6	6	10	16	18	20	0	0	0	0	0	83	118
SERVICE CALL														
500 Service Call, other		1											1	
510 Person in distress, other						3							3	3
519 Person in distress													0	
520 Water problem, other				1		1							2	1
522 Water or steam leak	1	1											2	2
531 Smoke or odor removal	1			1									2	3
542 Animal Rescue					3	8	1						3	
551 Assist police or other governmental agency	10	17	14	9	14	5	5						74	64
553 Public service	3	2	1	3	3	18	16						46	41
554 Assist invalid	41	41	68	47	49	46	33						325	258
561 Unauthorized burning	1	1	9	6	3	7	2						29	27
	57	63	92	67	72	88	57	0	0	0	0	0	496	399



2024 Run Summary

South Metro Fire Department

	January	February	March	April	May	June	July	August	September	October	November	December	YTD TOTAL	2023 YTD TOTAL
GOOD INTENT CALL														
600 Good intent call, other	3		3	4	2	1	2						15	9
611 Dispatched & canceled en route	10	7	12	10	22	15	16						92	120
621 Wrong location													0	1
622 No incident found on arrival at dispatch address	6	8	8	4	6	6	7						45	54
631 Authorized controlled burning	2	2	2		1								7	4
650 Steam, gas, other mistaken for smoke				1									1	
651 Smoke scare, odor of smoke		2	4	2	1	2	1						12	24
652 Steam, vapor, fog or dust thought to be smoke	3												3	1
653 Smoke from barbeque, tar kettle													0	
661 EMS call, party transported by non-fire agency (661)													0	
671 HazMat release investigation w/no HazMat	2	3	6	9	3	4	4						31	17
	26	22	35	30	35	28	30	0	0	0	0	0	206	230
FALSE ALARM & FALSE CALL														
700 False alarm or false call, other	1				2								3	1
710 Malicious false call		2				1	2						5	2
714 Central Station, malicious false alarm			1	1		2							4	2
715 Local alarm system, malicious false call	1			1	1	2							5	14
721 Bomb scare - no bomb				1									1	
730 System malfunction, other					1		1						2	1
731 Sprinkler activation due to malfunction	4		3	1	4		3						15	4
732 Extinguishment system activation malfunction													0	
733 Smoke detector activation due to malfunction	3	3	1	3	8	5	8						31	22
735 Alarm system sounded due to malfunction	8	5	4	3	3	2	10						35	26
736 CO detector activation due to malfunction	5	3	1	1		2	6						18	8
740 Unintentional transmission of alarm, other				1									1	1
741 Sprinkler activation, no fire - unintentional			1	1									2	3
743 Smoke detector activation, unintentional	8	1	3	4	3	3	7						29	29
744 Detector activation, no fire - unintentional		1	1	2	1	1	1						7	3
745 Alarm system activation, no fire - unintentional	1	4		4	4	5	11						29	32
7451 False Alarm	8	8	7	10	12	12	10						67	51
746 Carbon monoxide detector activation, no CO	2	2	4	1	4	1							14	13
	41	29	26	34	43	36	59	0	0	0	0	0	268	212
SEVERE WEATHER & NATURAL DISASTER														
814 Lightning strike (no fire)													0	1
	0	0	0	0	0	0	0	0	0	0	0	0	0	1
SPECIAL INCIDENT TYPE														
900 Special type of incident, other				2									2	0
911 Citizen Complaint				1		1							2	4
	0	0	0	1	0	1	0	0	0	0	0	0	2	4
Not Reported														
	1	3					3						7	2
	1	3	0	0	0	0	3	0	0	0	0	0	7	2
MONTHLY RUN TOTAL														
	678	596	676	688	704	666	690	0	0	0	0	0	4698	4412
BLS Transports														
	168	169	188	185	167	160	174						1211	1112



SOUTH METRO FIRE DEPARTMENT

1650 Humboldt Avenue • West St. Paul MN 55118

Phone: (651) 552-4176 • FAX: (651) 552-4195

www.smfdmn.org

DATE: August 21, 2024

TO: President and Board

FROM: Mark Juelfs, Fire Chief

RE: **Minnesota Task Force 1 Administrator Position**

Summary:

South Metro currently supports six employees as members of Minnesota Task Force 1, the State's Urban Search and Rescue program, who are on call to respond to emergencies as needed. The day-to-day operations of the Task Force are managed by a full-time Task Force Administrator. This position is held by an employee of a member agency and is fully funded through reimbursements from the State.

For the past eight years, the Edina Fire Department and the City of Edina have supported one of its members in filling the role of Task Force Administrator. Due to organizational changes with the Edina Fire Department, the current Task Force Administrator is leaving the position to fill another role at Edina Fire. This creates an opportunity for another member agency to support a member in filling the position. As a 19-year member of the Task Force, Deputy Chief Mark Erickson has expressed interest in filling the position. He is well-suited for the role given his extensive knowledge of urban search and rescue and having been on the Task Force leadership team for the last 10 years.

This role of Task Force Administrator also comes with the requirement of the supporting agency to take on the role of fiscal agent for the Task Force. The City of Edina has been filling this role for the past eight years. We do not believe that South Metro is positioned to take on this role, but due to our relationship with Dakota County and the Special Operations team, we anticipate that Dakota County could fill the role of fiscal agent. They are currently exploring this possibility.

South Metro believes this is a unique opportunity that is worth exploring due to the anticipated retirements of Chiefs Juelfs and Chief Erickson in the next two to two and a half years. "Loaning" Chief Erickson to Task Force 1 would allow the department to hire a new Operations Chief and spread out the transition to a new leadership team, instead of having the transition occur in a small six-month window in 2026, which is currently expected. Chief Erickson would still be available to help the new Operations Chief and also remain available to respond to significant emergencies, especially afterhours.

Budget Impact:

There should be little to no budget impact to the South Metro Fire Department. Salary and benefits would be reimbursed by the State.

Recommendation:

Discussion and consideration for supporting this opportunity.

Attachments:

None